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Tender

TD2285 - Event Security Services

Derby City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-002238

Procurement identifier (OCID): ocds-h6vhtk-06039d

Published 12 January 2026, 12:21pm

Scope

Reference

TD2285

Description

Derby City Council (the Council) is undertaking this procurement to establish a contract for Event Security Services.

The procurement process adopted by the Council is based on the 'Open' tendering procedure as detailed in the Procurement Act 2023 (the "Act") and the Procurement Regulations 2024 (the "Regulations".)

The initial contract period is 3 years ; the contract is estimated to commence 01st April 2026 and will expire 31st March 2029.

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years

Please note suppliers wishing to express interest and obtain the documentation must do

so by 15:00 on Tuesday 10th February 2026. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a bid.

The deadline to submit clarification questions is 17:00 Tuesday 3rd February 2026.

The deadline for returns is 12:00 on Wednesday 11th February 2026.

Documents are available at www.eastmidstenders.org

(<https://www.eastmidstenders.org>)

Please search for TD2285 or DN802327.

Please note: we will only accept expressions of interest through the e-tendering system.

Total value (estimated)

- £1,075,000 excluding VAT
- £1,290,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is 5 years

Main procurement category

Services

CPV classifications

- 75241000 - Public security services
- 79710000 - Security services

Contract locations

- UKF11 - Derby

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

3 February 2026, 5:00pm

Tender submission deadline

11 February 2026, 12:00pm

Submission address and any special instructions

Documents are available at www.eastmidstenders.org

(<https://www.eastmidstenders.org>)

Please search for TD2285 or DN802327.

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Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

5 March 2026

Recurring procurement

Publication date of next tender notice (estimated): 30 September 2030

Award criteria

Name	Description	Type
Quality / Price	<ul style="list-style-type: none"> • Price - 40 • Quality - 60 <p>Further information can be found in the Part 1 Process Overview on https://www.eastmidstenders.org/</p>	Quality

Weighting description

Bidders must complete and pass the Procurement Specific Questionnaire (PSQ) on-line.

The award criteria, which will be used to evaluate bids and select a successful Bidder will be based on a combination of quality and financial criteria as set out below:

- Price - 40
- Quality - 60

Further information can be found in the Part 1 Process Overview on <https://www.eastmidstenders.org/>

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://www.eastmidstenders.org>

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Contracting authority

Derby City Council

- Public Procurement Organisation Number: PQVM-1383-ZBXP

The Council House - Corporation Street

Derby

DE1 2FS

United Kingdom

Email: procurement@derby.gov.uk

Website: <https://www.derby.gov.uk/>

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government