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Tender

## **Signage Refreshment Programme**

London Borough of Hounslow

F02: Contract notice

Notice identifier: 2023/S 000-002231

Procurement identifier (OCID): ocds-h6vhtk-039a5d

Published 25 January 2023, 8:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Hounslow

Hounslow House, Bath Road, Hounslow

London

TW3 3EB

#### **Email**

[tracey.williams@hounslow.gov.uk](mailto:tracey.williams@hounslow.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK175 - Hounslow and Richmond upon Thames

#### **Internet address(es)**

Main address

<http://www.hounslow.gov.uk/>

Buyer's address

<http://www.hounslow.gov.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=a5c63d5c-7dc4-ec11-8113-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=a5c63d5c-7dc4-ec11-8113-005056b64545>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Signage Refreshment Programme

Reference number

DN603434

#### **II.1.2) Main CPV code**

- 34928470 - Signage

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The London Borough of Hounslow requires an experience contractor to be responsible for the design, manufacture, and install / replacement of approximately 220 signs across the Borough, these include large welcome noticeboards, playground information, and cemetery regulation signs, along with ground works required at the specified locations.

#### **II.1.5) Estimated total value**

Value excluding VAT: £216,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI75 - Hounslow and Richmond upon Thames

#### **II.2.4) Description of the procurement**

The London Borough of Hounslow's Parks team manages over 140 parks and open

spaces across the borough. These vary from churchyards and recreation grounds to large conservation areas and countryside sites.

Hounslow is currently working on a signage refresh programme, to replace and upgrade existing items and install new signs on sites which previously have not had them.

Hounslow requires an experience contractor to be responsible for the design, manufacture, and install / replacement of approximately 220 signs across the Borough, these include large welcome noticeboards, playground information, and cemetery regulation signs, along with ground works required at the specified locations.

Bidders will be required to address their sustainability approach in their proposal, by either making use of existing signage or including provision to recycle it separately.

The initial contract period is expected to be 9 months. The contract will automatically renew if required until Hounslow has expended all the available budget and the final works on the signage have been completed and signed off.

Bidders should note that the final number of signs to be designed, manufactured and installed will be determined on the per-sign cost and this being contained within Hounslow's budget.

For further details please refer to the specification contained within the invitation to tender document.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £216,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

9

This contract is subject to renewal

Yes

Description of renewals

The initial contract period is expected to be 9 months. The contract will automatically renew if required until Hounslow has expended all the available budget and the final works on the signage have been completed and signed off.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 February 2023

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 February 2023

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom