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Tender

## **Facilities Management Services, Burnley Bus Station**

BURNLEY BOROUGH COUNCIL

F02: Contract notice

Notice identifier: 2023/S 000-002200

Procurement identifier (OCID): ocds-h6vhtk-039a46

Published 24 January 2023, 4:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

BURNLEY BOROUGH COUNCIL

Town Hall, Manchester Rd

BURNLEY

BB119SA

#### **Contact**

Chris Gay

#### **Email**

[cgay@burnley.gov.uk](mailto:cgay@burnley.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKD46 - East Lancashire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.burnley.gov.uk](http://www.burnley.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Facilities Management Services, Burnley Bus Station

#### **II.1.2) Main CPV code**

- 63712100 - Bus station services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tenders are invited from organisations that have the resources and ability to undertake bus station management services at Burnley Bus Station, Croft Street, Burnley.

Further information is available on the Chest portal [www.the-chest.org.uk](http://www.the-chest.org.uk) Ref, DN652415. Tenders must be submitted via the Chest prior to the submission deadline.

#### **II.1.5) Estimated total value**

Value excluding VAT: £440,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

Burnley, Lancashire.

## **II.2.4) Description of the procurement**

The Contractor shall be responsible for the general management of Burnley Bus Station on behalf of the Council. The Contractor shall ensure that the Premises and adjoining land are kept in a clean and functional condition for the duration of the Contract. The Contractor shall be responsible for the security of the Premises and for the management of bus operators.

The Contractor shall ensure that a suitably qualified and experienced member of staff is present to act as General Manager at the Burnley Bus Station who shall be in attendance for a minimum of Normal Office Hours. The Contractor shall put into place suitably qualified and experienced Staff to manage specific areas of operation including but not limited to:

- (i) providing site and premises security;
- (ii) a comprehensive cleaning regime;
- (iii) opening up and securing /locking of Burnley Bus Station;
- (iv) dealing with public transport enquiries;
- (v) the day to day management and overseeing of bus operations (including accurate logging of bus and coach departures)
- (vi) maintaining responsibility for the health and safety, within the Burnley Bus Station and the external apron for staff and that of the bus operators, their drivers and the public
- (vii) take such steps as are reasonably practicable to carry out 'minor' repairs and maintenance to the premises and all fixtures and fittings
- (viii) responsible for supervision of the bus operators and their drivers

The detailed description of all requirements under this contract can be found in Schedule 3 of the ITT document at [www.the-chest.org](http://www.the-chest.org) Ref DN652415.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £440,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract renewal will be considered prior to the end of the contract term.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend contract by an additional two years.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 February 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 February 2023

Local time

3:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3-5 years.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice of England and Wales London

United Kingdom

Country

United Kingdom