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Tender

Facilities Management Services, Burnley Bus Station

BURNLEY BOROUGH COUNCIL

F02: Contract notice

Notice identifier: 2023/S 000-002200

Procurement identifier (OCID): ocds-h6vhtk-039a46

Published 24 January 2023, 4:14pm

Section I: Contracting authority

I.1) Name and addresses

BURNLEY BOROUGH COUNCIL

Town Hall, Manchester Rd

BURNLEY

BB119SA

Contact

Chris Gay

Email

cgay@burnley.gov.uk

Country

United Kingdom

Region code

UKD46 - East Lancashire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.burnley.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.the-chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.the-chest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Facilities Management Services, Burnley Bus Station

II.1.2) Main CPV code

- 63712100 - Bus station services

II.1.3) Type of contract

Services

II.1.4) Short description

Tenders are invited from organisations that have the resources and ability to undertake bus station management services at Burnley Bus Station, Croft Street, Burnley.

Further information is available on the Chest portal www.the-chest.org.uk Ref, DN652415. Tenders must be submitted via the Chest prior to the submission deadline.

II.1.5) Estimated total value

Value excluding VAT: £440,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

Burnley, Lancashire.

II.2.4) Description of the procurement

The Contractor shall be responsible for the general management of Burnley Bus Station on behalf of the Council. The Contractor shall ensure that the Premises and adjoining land are kept in a clean and functional condition for the duration of the Contract. The Contractor shall be responsible for the security of the Premises and for the management of bus operators.

The Contractor shall ensure that a suitably qualified and experienced member of staff is present to act as General Manager at the Burnley Bus Station who shall be in attendance for a minimum of Normal Office Hours. The Contractor shall put into place suitably qualified and experienced Staff to manage specific areas of operation including but not limited to:

- (i) providing site and premises security;
- (ii) a comprehensive cleaning regime;
- (iii) opening up and securing /locking of Burnley Bus Station;
- (iv) dealing with public transport enquiries;
- (v) the day to day management and overseeing of bus operations (including accurate logging of bus and coach departures)
- (vi) maintaining responsibility for the health and safety, within the Burnley Bus Station and the external apron for staff and that of the bus operators, their drivers and the public
- (vii) take such steps as are reasonably practicable to carry out 'minor' repairs and maintenance to the premises and all fixtures and fittings
- (viii) responsible for supervision of the bus operators and their drivers

The detailed description of all requirements under this contract can be found in Schedule 3 of the ITT document at www.the-chest.org Ref DN652415.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £440,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract renewal will be considered prior to the end of the contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend contract by an additional two years.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 February 2023

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 February 2023

Local time

3:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3-5 years.

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice of England and Wales London

United Kingdom

Country

United Kingdom