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Tender

## **The Maplesden Noakes School ~ Cleaning Tender**

The Maplesden Noakes School

F02: Contract notice

Notice identifier: 2021/S 000-002198

Procurement identifier (OCID): ocds-h6vhtk-028ffd

Published 3 February 2021, 4:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Maplesden Noakes School

Great Buckland, Buckland Road, Maidstone

Kent

ME16 0TJ

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKJ4 - Kent

**Internet address(es)**

Main address

<https://www.maplesden.kent.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Kent:-School-cleaning-services./FP9YK353MY>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Maplesden Noakes School ~ Cleaning Tender

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide cleaning services for The Maplesden Noakes School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £650,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

Main site or place of performance

Kent

### **II.2.4) Description of the procurement**

The Maplesden Noakes School is an 11-19 Secondary School in Maidstone, Kent, serving a catchment area in Mid Kent. In February 2012, the School became an Academy. It is currently in the process of expanding its roll and has been expanding by an additional

form of entry since 2017 with a view to expanding its capacity by two forms of entry by September 2021. The School also has a thriving and expanding Sixth Form and once all year groups are at capacity the school will have a student roll of 1500 students. The School has been undertaking an expansion plan for the last 3 years and this includes the expansion of the catering hall, teaching facilities and a new 3 storey building due to be finished in May 2021 to accommodate the increase in student numbers.

The Maplesden Noakes School is a High-Performance Learning School and we want students to be proud of their school and their environment ensuring that high standards and high expectations are modelled and demonstrated by both staff and students at every level.

Tender information:

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for the school. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

The basis and rationale that the Client requires the successful contractor to operate to at all times, is being able to provide a School that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification.

The contract being tendered is for three years in duration 1st September 2021 to 31st August 2024 with the option to extend for up to a further 2 years at the discretion of the client. The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

Current cleaning arrangement:

At present the structure of cleaning staff is per the below – although there are currently vacancies within this structure:

- Currently 5 part time cleaning operatives (pre Covid 10 part time cleaning operatives & 1 Cleaning Supervisor)

The above is due to COVID and the change in cleaning requirements and is currently

being supplemented with agency cleaners together with the times and structure having to be changed to support the cleaning of year group bubbles.

The current provision is run in house with the exception of the current agency staff who operate on a needs basis. There 5 incumbent members of cleaning staff are members of the LGPS (Local Government Pension Scheme)

Please be advised that the school has a minimum requirement for a contractor's employers liability/ public liability and professional indemnity insurance of £5m

The minimum annual turnover that your company must have achieved to be considered for this opportunity is £1m

The annual value of the current contract is £130k (what it currently costs the school for staffing and materials) based on pre Covid costs based on Sept 2018-Aug 2019 annual accounts.

Therefore the value of the term of the contract is approximately £650k (annual value of the contract x 5yrs)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £650,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2021

End date

31 August 2026

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Restricted procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 March 2021

Local time

12:00pm

#### IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

29 March 2021

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Kent:-School-cleaning-services./FP9YK353MY>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/FP9YK353MY>

GO Reference: GO-202123-PRO-17738468

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The Maplesden Noakes School

Great Buckland, Buckland Road, Maidstone

Kent

ME16 0TJ

Country

United Kingdom