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Tender

## **Orwell Multi Academy Trust ~ Catering Tender**

Orwell Multi Academy Trust

F02: Contract notice

Notice identifier: 2023/S 000-002195

Procurement identifier (OCID): ocds-h6vhtk-039a43

Published 24 January 2023, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orwell Multi Academy Trust

Halifax Primary School, Prince Of Wales Drive

Ipswich

IP2 8PY

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.omat.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/C2M4533J28>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://litmustms.co.uk/respond/C2M4533J28>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Orwell Multi Academy Trust ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful bidder will be required to provide catering services for Orwell Multi Academy Trust.

Please be advised that this tender is being run on an open process. Bidders must submit both their SQ and tender response by 24th February 2023 at 12.00. Please see below access links for both stages:

SQ <https://litmustms.co.uk/respond/C2M4533J28>

Tender <https://litmustms.co.uk/respond/79TMRBK638>

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,450,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

Main site or place of performance

Suffolk

#### **II.2.4) Description of the procurement**

Catering at Orwell Multi Academy Trust (OMAT) is generally regarded by stakeholders as being at even keel, with a settled workforce and safe systems of work being applied. The catering service does seem to be lacking in confidence and style and in consistency from school to school, which should be standard components, post Covid for a MAT with good facilities and relatively close locality.

The reason for this accelerated process is the incumbent service provider's desire to exit the contract a term early due to a reassessment of operating priorities.

The Trust expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, with ideally some locally sourced ingredients being prepared on-site. The Trust expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

Every child matters link:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/272064/5860.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/272064/5860.pdf)

The Trust believes that school meals should be accessible for all children and would love every child to have the value and benefit from a hot meal daily, and if not a hot meal then a nutritionally balanced and controlled cold offer from the 'pick and mix' menu.

As a Trust who are continually seeking ways to improve and develop the ethos and environment for pupils and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the Supplier's tender submission would be welcomed. The facilities are generally good with functioning and well maintained core equipment – some of the more obvious (and significant) equipment gaps are noted in the kitchen snapshot part of the data pack.

The trust would also welcome bidders to create an as environmentally friendly provision as possible.

The trust intends the contract to give as much cost certainty as possible, through potential guaranteeing maximum key cost lines, cost of labour, management fee and elements of sundry spend, however the trust would expect any profit share scheme proposed to be with each individual school as opposed to trust level, therefore rewarding local best

practices.

The core objectives of the trust for the catering service are as follows:

- To provide a food offer that fuels and inspires it's pupils and staff with quality and consistency
- To find a service partner that proactively develops the menu and takes ownership of service development
- To develop the skills, competence and confidence of the loyal existing workforce to help raise quality and drive standards and consistency from school to school

Full details in relation to Orwell Multi Academy Trust and the latest Ofsted report findings may be obtained by visiting:

Home | Orwell Multi Academy Trust ([omat.org.uk](http://omat.org.uk))

The contract being tendered is for three years and one term in duration - from April 2023 to 31st August 2026 with the option to extend for a further two years, the extension would only be for 1 year at a time and is expected to operate as a cost plus with guarantees contract, with the successful Supplier offering the Trust guaranteed lines or the caterer offering a guaranteed annual return for the provision of catering services. The school will maintain sovereignty of tariff throughout the contract and will work in partnership with the contractor to address any operational issues. The trust has a realistic approach to the current issues of food cost price inflation and Labour rate rises and will work in partnership with the chosen service partner to accommodate budgetary adjustments if they are required.

See SQ document for further details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,450,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 August 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/C2M4533J28>

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 February 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 February 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Ipswich:-School-catering-services./C2M4533J28>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/C2M4533J28>

GO Reference: GO-2023124-PRO-21972043

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Orwell Multi Academy Trust

Ipswich

Country

United Kingdom

