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Contract

## **Creation of Transcriptions (Electronic Indexes) of the Historic 1921 Scotland's Census Handwritten Records**

National Records of Scotland

F03: Contract award notice

Notice identifier: 2022/S 000-002190

Procurement identifier (OCID): ocds-h6vhtk-029a5c

Published 25 January 2022, 3:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Records of Scotland

Ladywell House, Ladywell Road

Edinburgh

EH12 7TF

#### **Contact**

Simon McLean

#### **Email**

[simon.mclean@nrscotland.gov.uk](mailto:simon.mclean@nrscotland.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00474](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Creation of Transcriptions (Electronic Indexes) of the Historic 1921 Scotland's Census Handwritten Records

Reference number

17/06/07

**II.1.2) Main CPV code**

- 72312100 - Data preparation services

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

The Creation of Transcriptions (Electronic Indexes) of the Historic 1921 Scotland's Census Handwritten Records.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £438,365.85

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 72312100 - Data preparation services
- 72313000 - Data capture services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland
- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The appointment of a Service Provider to:

- a) Deliver transcription of the 1921 Census images.
- b) Deliver a quality assurance methodology to ensure the transcription meets NRS required level of accuracy (accuracy level of the data transcribed is required to be at least 98%. This means that a minimum of 98% of the characters captured into the final version of the dataset accurately match the handwritten characters on the images).
- c) Provide ICT infrastructure (software, hardware, and database for storing images and transcribed data to facilitate the transcription and quality assurance).
- d) Ensure a sufficient level of security is applied to ensure project material is protected

from accidental or deliberate loss, theft or damage. and

f) Deliver management arrangements to deliver these requirements.

#### **II.2.5) Award criteria**

Quality criterion - Name: Planning and Project Delivery / Weighting: 20

Quality criterion - Name: Operational and Quality Assurance / Weighting: 35

Quality criterion - Name: Technology / Weighting: 10

Quality criterion - Name: Security Requirements / Weighting: 25

Quality criterion - Name: Data Protection / Weighting: 10

Price - Weighting: 25

#### **II.2.11) Information about options**

Options: Yes

Description of options

Two 6 months extensions available at the sole discretion of the Purchaser.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-017926](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 January 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Queen's University Belfast

University Road, Belfast Road

Belfast

BT7 1NN

Telephone

+44 2890245133

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £438,365.85

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The Total value of the procurement stated at II.1.7 of this Contract Award Notice and the Information on value of the contract/lot (excluding VAT) stated at V.2.4 of this Contract Award Notice are the maximum costs for delivery of the Full Transcription of the 1921 Census. Final costs will be dependant on the final number of characters transcribed.

(SC Ref:680678)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH11LB

Country

United Kingdom