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Contract

Creation of Transcriptions (Electronic Indexes) of the Historic 1921 Scotland's Census Handwritten Records

National Records of Scotland

F03: Contract award notice

Notice identifier: 2022/S 000-002190

Procurement identifier (OCID): ocds-h6vhtk-029a5c

Published 25 January 2022, 3:55pm

Section I: Contracting authority

I.1) Name and addresses

National Records of Scotland

Ladywell House, Ladywell Road

Edinburgh

EH12 7TF

Contact

Simon McLean

Email

simon.mclean@nrscotland.gov.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Creation of Transcriptions (Electronic Indexes) of the Historic 1921 Scotland's Census Handwritten Records

Reference number

17/06/07

II.1.2) Main CPV code

- 72312100 - Data preparation services

II.1.3) Type of contract

Services

II.1.4) Short description

The Creation of Transcriptions (Electronic Indexes) of the Historic 1921 Scotland's Census Handwritten Records.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £438,365.85

II.2) Description

II.2.2) Additional CPV code(s)

- 72312100 - Data preparation services
- 72313000 - Data capture services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland
- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

The appointment of a Service Provider to:

- a) Deliver transcription of the 1921 Census images.
- b) Deliver a quality assurance methodology to ensure the transcription meets NRS required level of accuracy (accuracy level of the data transcribed is required to be at least 98%. This means that a minimum of 98% of the characters captured into the final version of the dataset accurately match the handwritten characters on the images).
- c) Provide ICT infrastructure (software, hardware, and database for storing images and transcribed data to facilitate the transcription and quality assurance).
- d) Ensure a sufficient level of security is applied to ensure project material is protected

from accidental or deliberate loss, theft or damage. and

f) Deliver management arrangements to deliver these requirements.

II.2.5) Award criteria

Quality criterion - Name: Planning and Project Delivery / Weighting: 20

Quality criterion - Name: Operational and Quality Assurance / Weighting: 35

Quality criterion - Name: Technology / Weighting: 10

Quality criterion - Name: Security Requirements / Weighting: 25

Quality criterion - Name: Data Protection / Weighting: 10

Price - Weighting: 25

II.2.11) Information about options

Options: Yes

Description of options

Two 6 months extensions available at the sole discretion of the Purchaser.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-017926](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 January 2022

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Queen's University Belfast

University Road, Belfast Road

Belfast

BT7 1NN

Telephone

+44 2890245133

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £438,365.85

Section VI. Complementary information

VI.3) Additional information

The Total value of the procurement stated at II.1.7 of this Contract Award Notice and the Information on value of the contract/lot (excluding VAT) stated at V.2.4 of this Contract Award Notice are the maximum costs for delivery of the Full Transcription of the 1921 Census. Final costs will be dependant on the final number of characters transcribed.

(SC Ref:680678)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH11LB

Country

United Kingdom