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Contract

Project Management and Communication Services

The Highland Council

F03: Contract award notice

Notice identifier: 2024/S 000-002167

Procurement identifier (OCID): ocds-h6vhtk-042f13

Published 23 January 2024, 8:54am

Section I: Contracting authority

I.1) Name and addresses

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5BX

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1349886606

Country

United Kingdom

NUTS code

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Internet address(es)

Main address

<http://www.highland.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Project Management

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Project Management and Communication Services

Reference number

HC/HITRANS/PAV/2020

II.1.2) Main CPV code

- 72224000 - Project management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

HITRANS is looking to appoint an organisation to provide the necessary project management and communication services.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £225,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Highland

II.2.4) Description of the procurement

HITRANS is looking to appoint an organisation to provide the necessary project management and communication services for Autonomous vehicles .

II.2.5) Award criteria

Quality criterion - Name: Organisational Structure / Weighting: 20

Quality criterion - Name: Resources / Weighting: 20

Quality criterion - Name: Risk Management / Weighting: 10

Quality criterion - Name: Project Implementation / Weighting: 8

Quality criterion - Name: Performance Management / Weighting: 8

Quality criterion - Name: Innovation / Weighting: 8

Quality criterion - Name: Fair Working Practices / Weighting: 6

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 054-129767](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

29 May 2020

V.2.2) Information about tenders

Number of tenders received: 9

Number of tenders received from SMEs: 9

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Bax & Company

Carrer de casp 118

Barcelona

08013

Telephone

+34 934760444

Country

Spain

NUTS code

- ES - Spain

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £225,000

Section VI. Complementary information

VI.3) Additional information

III.1.2) Economic and financial standing - List and brief description of selection criteria:

Question 4B.5.1 - It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated:

Employers Liability Insurance minimum of GBP5m

Public Liability Insurance minimum of GBP5m

Professional Indemnity Insurance minimum of GBP5m

III.1.3 - Technical and Professional Ability

Question 4C.1.2 - Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the service as described in part II.2.4 of the OJEU Contract Notice.

Bidder organisations must provide two examples of work undertaken over the past three years that demonstrate experience in providing similar project management and communication services to those sought in this procurement exercise. Similar services should demonstrate experience in working within rigid reporting environments such as Interreg North Sea Region (or equivalent), providing services involving multiple partners and work streams.

(SC Ref:755916)

VI.4) Procedures for review

VI.4.1) Review body

Sherriff Court House

The Castle

Inverness

Country

United Kingdom