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Contract

## **Project Management and Communication Services**

The Highland Council

F03: Contract award notice

Notice identifier: 2024/S 000-002167

Procurement identifier (OCID): ocds-h6vhtk-042f13

Published 23 January 2024, 8:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5BX

#### **Email**

[cpssprocurement@aberdeencity.gov.uk](mailto:cpssprocurement@aberdeencity.gov.uk)

#### **Telephone**

+44 1349886606

#### **Country**

United Kingdom

#### **NUTS code**

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

**Internet address(es)**

Main address

<http://www.highland.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00045](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Project Management

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Project Management and Communication Services

Reference number

HC/HITRANS/PAV/2020

#### **II.1.2) Main CPV code**

- 72224000 - Project management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

HITRANS is looking to appoint an organisation to provide the necessary project management and communication services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £225,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Highland

#### **II.2.4) Description of the procurement**

HITRANS is looking to appoint an organisation to provide the necessary project management and communication services for Autonomous vehicles .

#### **II.2.5) Award criteria**

Quality criterion - Name: Organisational Structure / Weighting: 20

Quality criterion - Name: Resources / Weighting: 20

Quality criterion - Name: Risk Management / Weighting: 10

Quality criterion - Name: Project Implementation / Weighting: 8

Quality criterion - Name: Performance Management / Weighting: 8

Quality criterion - Name: Innovation / Weighting: 8

Quality criterion - Name: Fair Working Practices / Weighting: 6

Price - Weighting: 20

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 054-129767](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 May 2020

#### **V.2.2) Information about tenders**

Number of tenders received: 9

Number of tenders received from SMEs: 9

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Bax & Company

Carrer de casp 118

Barcelona

08013

Telephone

+34 934760444

Country

Spain

NUTS code

- ES - Spain

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £225,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

III.1.2) Economic and financial standing - List and brief description of selection criteria:

Question 4B.5.1 - It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated:

Employers Liability Insurance minimum of GBP5m

Public Liability Insurance minimum of GBP5m

Professional Indemnity Insurance minimum of GBP5m

### III.1.3 - Technical and Professional Ability

Question 4C.1.2 - Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the service as described in part II.2.4 of the OJEU Contract Notice.

Bidder organisations must provide two examples of work undertaken over the past three years that demonstrate experience in providing similar project management and communication services to those sought in this procurement exercise. Similar services should demonstrate experience in working within rigid reporting environments such as Interreg North Sea Region (or equivalent), providing services involving multiple partners and work streams.

(SC Ref:755916)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sherriff Court House

The Castle

Inverness

Country

United Kingdom