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Tender

## **LPT- Payroll & Pensions Services Tender**

Leicestershire Partnership NHS Trust

F02: Contract notice

Notice identifier: 2022/S 000-002130

Procurement identifier (OCID): ocds-h6vhtk-030eeb

Published 25 January 2022, 11:39am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicestershire Partnership NHS Trust

Bridge Park Plaza, Bridge Park Road

Thurmaston, Leicester

LE4 8PQ

#### **Contact**

Dan Bromley

#### **Email**

[daniel.bromley1@nhs.net](mailto:daniel.bromley1@nhs.net)

#### **Country**

United Kingdom

#### **NUTS code**

UKF21 - Leicester

**Internet address(es)**

Main address

<https://www.leicspart.nhs.uk/>

Buyer's address

<https://www.leicspart.nhs.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://health.atamis.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://health.atamis.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

LPT- Payroll & Pensions Services Tender

Reference number

P.LPT.119

#### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tender for contract for the provision of Payroll and Pension Services for Leicestershire Partnership NHS Trust

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

Leicester, Leicestershire & Rutland

#### **II.2.4) Description of the procurement**

Tender for contract for the provision of Payroll and Pension Services for Leicestershire Partnership NHS Trust

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £2,100,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Option to extend by the Trust for up to a further 48 months.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 5 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 March 2022

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Email

[royalcourtsofjustice.jc@gov.uk](mailto:royalcourtsofjustice.jc@gov.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC4Y 1EU

Email

[info@cedr.com](mailto:info@cedr.com)

Country

United Kingdom

Internet address

<https://www.cedr.com/>