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Tender

Provision of Digital Science Equipment Catalogue – Y21022

Kent County Council (t/a KCS)

F02: Contract notice

Notice identifier: 2021/S 000-002128

Procurement identifier (OCID): ocds-h6vhtk-028fa6

Published 3 February 2021, 10:28am

Section I: Contracting authority

I.1) Name and addresses

Kent County Council (t/a KCS)

Head Office, 1 Abbey Wood Group, Kings Hill

West Malling

ME19 4YT

Contact

Mr Ian Day

Email

ian.day@csltd.org.uk

Telephone

+44 1622236697

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<http://www.commercialservices.org.uk>

Buyer's address

<http://www.commercialservices.org.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=024e8731-0866-eb11-8108-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=024e8731-0866-eb11-8108-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Digital Science Equipment Catalogue – Y21022

Reference number

DN524787

II.1.2) Main CPV code

- 39162000 - Educational equipment

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Supplier shall provide an online digital catalogue of Science equipment that KCS will promote via its own 'webshop'. The catalogue will be accessible to KCS customers and will supplement the KCS products, services and catalogues.

NB – this is for Science Equipment only, there is no Chemical requirement

The following outlines the minimum expectations of the catalogue.

General Requirements

Complete range of Science Equipment to cover all school key stages include EYFS, KS1 to 5 and higher and further education levels.

- Full digital page turn-able online PDF catalogue (built jointly). Catalogue to be provided in PDF Format and where possible available in 'indesign' file.
- Full product range available in editable CSV files. CSV headings to be provided by KCS post award.
- Full product range to be included will be determined post award.
- Run in conjunction with KCS catalogue periods.

- o 2021 - April to December (pro-rated dependant on start date)
- o 2022 and beyond – January to December
 - No price changes in ‘catalogue’ year (see above)
 - Advertised pricing will be supplier standard pricing.
 - Each product purchased will be discounted to KCS at the agreed rate.
 - The majority of orders will be priced inclusive of delivery. Exceptions will be agreed post award.
 - Branding will be KCS.
 - All products must conform as a minimum to British Standards or equivalent relating to the provision of Science equipment – a list of standards is attached at Schedule 3
 - Products destined for international customers will be delivered to a designated KCS warehouse (this could be various locations throughout the UK)
 - Product coding will be discussed and agreed prior to publication.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39162000 - Educational equipment

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To gain access and complete the necessary documents please follow the instruction below

Visit - WWW.Kentbusinessportal.org.uk

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains a link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 March 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

31 March 2021

Local time

2:10pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Commercial Services Kent Ltd

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Country

United Kingdom