

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/002096-2022>

Tender

## **Supply of Meal Vouchers to the British Embassy Lisbon**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2022/S 000-002096

Procurement identifier (OCID): ocds-h6vhtk-030ec9

Published 24 January 2022, 10:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Email**

[Ingrida.Kyguolyte@fco.gov.uk](mailto:Ingrida.Kyguolyte@fco.gov.uk)

#### **Telephone**

+44 2070080932

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://fcdo.bravosolution.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Meal Vouchers to the British Embassy Lisbon

#### **II.1.2) Main CPV code**

- 55300000 - Restaurant and food-serving services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Under Portuguese labour law the Embassy is obliged to provide Country Based staff a monthly meal allowance. The allowance is paid through a pre-paid electronic card that permits the use of the allowance with suppliers linked to the food area (supermarkets and restaurants).

The initial contract for 2 years with 3 optional extensions of 12 months subject to a mutual agreement.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- PT - Portugal

#### **II.2.4) Description of the procurement**

Supply of Meal Vouchers to the British Embassy Lisbon staff.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

3 optional renewals of 12 months each.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 March 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 March 2022

Local time

11:00am

Place

E-Procurement portal Bravo Solution

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Foreign, Commonwealth and Development Office

London

Country

United Kingdom