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Planning

Dynamic Demand Response Transport (DDRT) - Portsmouth

Portsmouth City Council

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-002089

Procurement identifier (OCID): ocids-h6vhtk-04d52b

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Section I: Contracting authority

I.1) Name and addresses

Portsmouth City Council

Civic Offices

PORTSMOUTH

PO1 2AL

Contact

Procurement Service

Email

procurement@portsmouthcc.gov.uk

Telephone

+44 2392688235

Country

United Kingdom

Region code

UKJ31 - Portsmouth

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.portsmouth.gov.uk/ext/business.aspx>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Dynamic Demand Response Transport (DDRT) - Portsmouth

II.1.2) Main CPV code

- 60000000 - Transport services (excl. Waste transport)

II.1.3) Type of contract

Services

II.1.4) Short description

Portsmouth City Council - the 'Council' - will be undertaking a procurement process at the beginning of February 2025 to pilot a Dynamic Demand Response Transport service (DDRT).

The Council is envisaging awarding the contract mid-March 2025 with a contract commencement no later than 2nd June 2025. The pilot service will initially operate until 31st March 2026.

This service will be to only cover areas where there is currently no existing commercial services or contracted bus service. The additional service would be to benefit residents and businesses who otherwise would be unserved by public transport. The initial area identified to provide the DDRT service is within the Paulsgrove / Port Solent area in the north of the city.

The successful operator will be required to provide a flexible demand responsive service 6 days a week, Monday to Saturday (excluding Sundays and Bank Holidays) between the hours of 09:00 and 19:00.

The successful operator will need to provide a minimum of two vehicles and drivers. One of the vehicles will need to be wheelchair accessible, both vehicles will need to have the capacity to carry 4 or more passengers.

The operator will also need to have business continuity arrangements in place including for access to an additional vehicle and driver to cover any unavailability of the main vehicles, the additional vehicle must have the same accessibility as the unavailable vehicle. All vehicles

must have the relevant operator licence or permit. Full details of vehicle requirements will be included in the specification.

The operator will need to provide a fixed cost for all elements other than fuel cost which will be paid for on a evidenced cost reimbursable basis.

Depending on any future funding availability, success of the pilot and demand, at the Councils option the service could be extended on a year-by-year basis to a maximum period of 7 years.

In addition to extending the term of the contract the council may also extend the service into additional areas of the city and number of dedicated vehicles allocated to the service.

The council will be using Bus Service Improvement Plan funding of approx. £350,000 to cover the initial approx. 10 month pilot period, although this will be confirmed when the procurement formally commences.

Whilst the council can provide no guarantees that it would extend the term, geographical coverage and number of vehicles as this will be subject to review of demand and availability of funding if all of these options were taken up spend via the contract could equate to approx. £1M per annum. This figure is based upon a position where the council expands the service to another area of the city and increase number of vehicles for both areas from 2 to 3.

II.1.5) Estimated total value

Value excluding VAT: £7,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services
- 60120000 - Taxi services
- 60130000 - Special-purpose road passenger-transport services
- 60140000 - Non-scheduled passenger transport

- 60170000 - Hire of passenger transport vehicles with driver

II.2.3) Place of performance

NUTS codes

- UKJ31 - Portsmouth

II.2.4) Description of the procurement

In order to award the contract, the Council will undertake a procurement process in accordance with the Open Procedure as set out within the Public Contract Regulations (2015). The current draft programme is set out below:

Issue FTS Contact Notice - 3rd February 2025

Issue Invitation to Tender - 3rd February 2025

Tender return deadline - 6th March 2025

Completion of standstill - 27th March 2025

Contract Award - 28th March 2025

Service Commencement - No later than 2nd June 2025

After publication of the project and all associated documents the Council will host an online Bidders Briefing which will be held remotely via Microsoft teams on Monday 10th February 2025 between 12:00 - 13:00.

Draft Agenda

- Procurement programme and envisaged process
- Contract Duration
- Contract Terms
- Service Levels
- Mobilisation
- Pricing Instruction

- Reporting & Information requirements
- Account Management

At this stage we are not looking for potential operators to book spaces for the meeting, the date and time are being provided to enable interested parties to put a hold in their diary. Full booking instructions will be subsequently included within the tender pack due for issue on 3rd February 2025.

The council will be administering the forthcoming procurement process using its e-sourcing system In-tend.

The In-tend system can be accessed free of charge via the following web link:

<https://intendhost.co.uk/portsmouthcc.aspx/home>

Tenderers who are not already registered on the In-tend system are encouraged to register their details now in order to access the procurement documentation, raise clarification requests and return tender submissions when the procurement formally commences.

II.3) Estimated date of publication of contract notice

3 February 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes