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Tender

## **Merton Libraries Self-Service Replacement Project**

London Borough of Merton

F02: Contract notice

Notice identifier: 2025/S 000-002073

Procurement identifier (OCID): ocds-h6vhtk-04d523

Published 21 January 2025, 4:20pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Merton

Civic Centre, London Rd

Morden

SM4 5DX

#### **Email**

[commercial.services@merton.gov.uk](mailto:commercial.services@merton.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI63 - Merton, Kingston upon Thames and Sutton

#### **Internet address(es)**

Main address

<http://www.merton.gov.uk/>

Buyer's address

<http://www.merton.gov.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=6b1a2b11-0fd8-ef11-8133-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=6b1a2b11-0fd8-ef11-8133-005056b64545>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Merton Libraries Self-Service Replacement Project

Reference number

DN759910

#### **II.1.2) Main CPV code**

- 48161000 - Library management system

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The London Borough of Merton (“the Council”) is inviting tenders to submit bids for Merton Libraries Self-Service Replacement Project. The requirement consists of 4 Lots. Lot 1 the replacement of existing self-service kiosks and integrated payment systems, which support customer transactions across 7 library sites, a solution for our handheld stock management devices and staff pads. Lot 2 the replacement of existing Self –Access Technology across 5 library sites. Lot 3 replacement Fixed People-Counter systems across 7 libraries. Lot 4 the replacement of Self-Service Tablets and docking stations across all 7 sites.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Lot 1 Self-Service Kiosks, Staff Pads and Handheld Stock Management Device: To deliver and install 15 replacement RFID self-service kiosks across the estate. These kiosks will feature an integrated payment system, allowing customers to pay by cash, card (including chip and pin, contactless and smart payments) and mobile devices such as smart phones. The system will support popular payment software including Apple Pay. Additionally, Lot 1 includes the provision of 10 replacement staff pads and 9 handheld stock management solutions. Cost estimates for the security gates and book return bins are requested but they will be contingent on the available budget.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

16 January 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Lot 2 Self-Access Technology: To deliver and install replacement technology in 5 libraries (Raynes Park, West Barnes, Pollards Hill, Colliers Wood and Mitcham) that provide Library Members with safe access to these buildings and library services without the need for a staffing presence. Cost estimates for an additional 2 libraries (Morden and Wimbledon) are requested but they will be contingent on the available budget.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

16 January 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Lot 3 People Counters: To deliver and install 14 fixed people counter units across 7 library locations. These fixed systems will replace existing ones and provide accurate counts of library visitors, both individuals and groups, as they enter and exit.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

16 January 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Lot 4 Self-Service Tablets: To deliver and install replacement docking stations and Self-Service Tablets which allow the reading of online newspapers, journals and periodicals via designated Apps i.e. Libby/Press Reader.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

16 January 2026

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 February 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

Country

United Kingdom