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Tender

Grass Cutting & Grounds Maintenance Contract 1st April 2026 - 31st March 2028

Ivybridge Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-002066

Procurement identifier (OCID): ocds-h6vhtk-06034a

Published 9 January 2026, 5:37pm

Scope

Reference

GCGM2628

Description

Ivybridge Town Council owns, manages or maintains a range of open spaces, woodland, leisure and play facilities across the Parish of Ivybridge, either directly or through maintenance agreements with third parties.

The Town Council also undertakes the cutting of selected roadside verges on behalf of Devon County Council.

Existing contractual arrangements are due to conclude and, as a result, the Town Council is undertaking a formal procurement exercise to appoint a contractor to deliver these services under a new contract.

The purpose of this tender is to appoint a suitably experienced and competent contractor to carry out grass cutting and grounds maintenance works in accordance with the

requirements set out in the Invitation to Tender (including the Contract Specification) and associated documents. The successful tenderer will be responsible for delivering the services to the standards, frequencies and locations detailed therein.

The contract period is 1st April 2026 to 31st March 2028 (two-year contract)

Total value (estimated)

- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- 2 years

Main procurement category

Services

CPV classifications

- 77314000 - Grounds maintenance services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber

- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

This procurement is reserved for

UK suppliers

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

16 February 2026, 12:00pm

Submission address and any special instructions

Tenders must be returned in a sealed envelope clearly marked:

"Private and Confidential - Grass Cutting and Grounds Maintenance Contract Tender"

and delivered either by post or by hand to:

The Town Clerk

Ivybridge Town Council

Town Hall, Erme Court

Leonards Road

Ivybridge

Devon

PL21 0SZ

In addition to the hard copy submission, tenderers are requested to provide an electronic version of their tender either:

- on a USB data stick,
- by email, or
- via a secure downloadable link (for example Microsoft OneDrive or WeTransfer).

If by email, please send to townclerk@ivybridge.gov.uk

Further details available on our website www.ivybridge.gov.uk

Tenders may be submitted electronically

Yes

Award criteria

Production of a valid copy of Public Liability Insurance of at least £10million

Production of a valid copy of Employers Liability Insurance to an amount at least £5million (only if appropriate)

Production of a copy of your Business Health & Safety Policy

Production of a Task-Specific Risk Assessment and Method Statements including reference to relevant HSE guidance and safe systems of work, including any other businesses who may be used on a sub-contract basis

Work-related qualifications and certificates of competence

Proof of having carried out similar types of work to good standards - this must include as a minimum - two references with examples of work carried out and referees' contact details

Certificate of Registration under the Waste (England and Wales) Regulation 2011 to be provided by the main contractor or sub-contractor

When assessing tenders for this contract, the Council will consider the following areas:

Price - full and final cost over the term of the contract

Quality - supplier's ability to perform the contract to the highest standards, based on references and previous examples of work

Experience - evidence of supplier's relevant knowledge and experience (years in business and references)

Social Value - evidence of social value for previous clients - please provide examples

Environment/Ecology - evidence of supplier's knowledge and experience of environment, biodiversity, ecology, etc

Tenders will be evaluated in a fair and transparent manner in accordance with Ivybridge Town Council's Standing Orders and Financial Regulations. Submissions will first be assessed for compliance with the mandatory requirements set out in the tender documents. Compliant tenders will then be evaluated against the following criteria: Price, Quality, Experience, Environment/Ecology and Social Value. Price will carry the greatest weighting in the evaluation of tenders. Social Value and environmental considerations will be assessed proportionately, having regard to the size and nature of the contractor.

Ivybridge Town Council is not bound to accept the lowest or any tender or tender.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Covering letter GCGM 2026-2028.pdf](#)

Covering letter includes submission requirements and deadline

[ITT & CS - GCGM 2026-2028.pdf](#)

Invitation to Tender (including Contract Specification) - Grass Cutting & Grounds Maintenance Contract 2026 - 2027 ITC

[Form of Tender GCGM 2026-2028.docx](#)

Form of Tender - Grass Cutting & Grounds Maintenance Contract 2026 - 2028 ITC

Whole Town - GC - ITC.pdf

Map showing whole town grass cutting & grounds maintenance requirements

Ivybridge Grass Cutting & Grounds Maintenance 26-28.pdf

Ivybridge Town Council map & locations

Filham Park - GC Plans with Margins and Oak driplines.pdf

Map - Ivybridge Town Council owned park - Filham Park

MacAndrews - GC with Margins .pdf

Map - Ivybridge Town Council park - MacAndrews Field

Victoria Park - GC map - ITC.pdf

Map - Ivybridge Town Council park - Victoria Park

Langham Levels - Footpath side.pdf

Map - new area added to verge cutting - Langham Levels

Cole Lane - Roundabout verge .pdf

Map - new area added to verge cutting - Cole Lane roundabout verge

Contracting authority

Ivybridge Town Council

- Public Procurement Organisation Number: PCGN-2355-TPMX

Town Hall, Erme Court, Leonards Road

Ivybridge

PL21 0SZ

United Kingdom

Contact name: K Elliott-Turner

Telephone: 01752 893815

Email: townhall@ivybridge.gov.uk

Website: <http://www.ivybridge.gov.uk>

Region: UKK43 - Devon CC

Organisation type: Public authority - sub-central government