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Tender

## **SPS 2644 - Servicing, Maintenance and Repair of Disability and Equality Equipment**

Royal Borough of Greenwich

F02: Contract notice

Notice identifier: 2023/S 000-002049

Procurement identifier (OCID): ocids-h6vhtk-0399db

Published 23 January 2023, 4:17pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Royal Borough of Greenwich

3rd Floor, The Woolwich Centre, 35 Wellington Street, Woolwich

London

SE18 6HQ

#### **Contact**

Mr Nick Walker

#### **Email**

[nick.walker@royalgreenwich.gov.uk](mailto:nick.walker@royalgreenwich.gov.uk)

#### **Telephone**

+44 2089213627

#### **Country**

United Kingdom

**Region code**

UKI51 - Bexley and Greenwich

**Internet address(es)**

Main address

<http://www.royalgreenwich.gov.uk/>

Buyer's address

<http://www.royalgreenwich.gov.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.royalgreenwich.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.royalgreenwich.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SPS 2644 - Servicing, Maintenance and Repair of Disability and Equality Equipment

Reference number

DN652673

#### **II.1.2) Main CPV code**

- 51000000 - Installation services (except software)

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Royal Borough of Greenwich (the Royal Borough) is pleased to offer an opportunity for Contractors to provide a tender for a contract for the Servicing, Maintenance and Repair of Disability and Equality Equipment. Suppliers are therefore invited to complete and submit a Supplier Questionnaire (SQ) and tender documentation which must be received by the Royal Borough by no later than 12.00 on 2 March 2023.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 51000000 - Installation services (except software)

#### **II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

#### **II.2.4) Description of the procurement**

The Royal Borough of Greenwich (the Royal Borough) is pleased to offer an opportunity for Contractors to provide a tender for a contract for the Servicing, Maintenance and Repair of Disability and Equality Equipment. Suppliers are therefore invited to complete and submit a Supplier Questionnaire (SQ) and tender documentation which must be received by the Royal Borough by no later than 12.00 on 2 March 2023.

The Royal Borough of Greenwich intends to award a contract commencing on 1 July 2023 for at least five (5) years with an option to extend for a further five (5) years.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 55

#### **II.2.6) Estimated value**

Value excluding VAT: £2,400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Royal Borough of Greenwich intends to award a contract commencing on 1 July 2023 for at least five (5) years with an option to extend for a further five (5) years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Price is not the only award criterion and all criteria are stated in the procurement documents. Suppliers will be expected to deliver social value as part of the delivery of the contract.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

Contract KPIs are stated in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 March 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 March 2023

Local time

12:05pm

Place

Tenders will be opened at the Royal Borough of Greenwich offices.

Information about authorised persons and opening procedure

Tenders will be opened by Royal Borough of Greenwich staff.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement will be managed electronically via the RBG Proactis e- tendering Suite. To participate in this procurement, participants shall first be registered on the eTendering Suite. If bidders have not yet registered on the eTendering Suite, this can be done online at <https://royalgreenwich.proactishosting.com/> and click on the tab 'supplier registration'. Note: registration may take some time, therefore, please ensure that you allow enough time to register. Full instructions for registration and use of the system can be found at <https://supplierhelp.due-north.com/> For technical assistance on use of the eSourcing Suite, please contact Proactis Helpdesk Freephone: 0345 0103503. Once registration is completed, the registered user will receive a notification email to alert them that this has been done. A registered user can express an interest for a specific procurement. This is done by looking at the opportunity's section and selecting the contract you want to tender for.

As a user of the e-Tendering Suite, you will have access to Proactis e-Portal email messaging service which facilitates all messages sent to you and from you in relation to any specific. Tender event. Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information applicable to this opportunity. All communications relating to this tender exercise must be via e-portal messaging system. No direct emails to officers will be answered unless you are having problems communicating through the portal. This process aims to improve audit trails as well as avoid duplication. Please note, social value considerations are included in this contract. Details are stated in the tender documents.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

1 Royal Courts of Justice, Strand

London

WC1A 2LL

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Cabinet Office

London

SW1A 2AS

Country

United Kingdom

**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Royal Borough of Greenwich has incorporated a minimum 10 calendar day standstill period after notification to unsuccessful applicants of the award decision.

**VI.4.4) Service from which information about the review procedure may be obtained**

Royal Borough of Greenwich

35 Wellington Street London

London

SE18 6HQ

Country

United Kingdom