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Tender

Hafod Provision of Temporary Staff

Hafod Housing Association

F02: Contract notice

Notice identifier: 2022/S 000-002042

Procurement identifier (OCID): ocds-h6vhtk-030e93

Published 24 January 2022, 3:54pm

Section I: Contracting authority

I.1) Name and addresses

Hafod Housing Association

St Hilary Court, Copthorne Way, Culverhouse Cross

CARDIFF

CF5 6ES

Email

mark.hames@hafod.org.uk

Country

United Kingdom

NUTS code

UKL22 - Cardiff and Vale of Glamorgan

Internet address(es)

Main address

<https://www.hafod.org.uk/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1147

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.sell2wales.gov.wales/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Hafod Provision of Temporary Staff

II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

II.1.3) Type of contract

Services

II.1.4) Short description

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities. This requirement covers a number of locations across South Wales.

The primary purpose of the contract will be to provide temporary workers across five categories to Hafod in line with the rates and specifications tendered in response to this opportunity. Bidders will be required to submit a fixed schedule of rates to provide the services, to include all preliminary costs with provisional sums clearly identified.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Temporary Care Assistant/Senior Care Assistant Roles (East)

Lot No

1

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport
- UKL16 - Gwent Valleys

Main site or place of performance

Newport & Torfaen

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Care Assistant/Senior Care Assistant Roles (Central)

Lot No

2

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan
- UKL15 - Central Valleys

Main site or place of performance

Caerphilly

Cardiff

Merthyr Tydfil

Rhondda Cynon Taff

Not Vale of Glamorgan

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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Description of renewals

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Care Assistant/Senior Care Assistant Roles (West)

Lot No

3

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL14 - South West Wales
- UKL17 - Bridgend and Neath Port Talbot
- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Bridgend

Carmarthenshire

Neath Port Talbot

Vale of Glamorgan

Not Cardiff

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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This contract is subject to renewal

Yes

Description of renewals

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an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Nursing Roles (Central)

Lot No

4

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL15 - Central Valleys
- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Caerphilly

Cardiff

Merthyr Tydfil

Rhondda Cynon Taff

Not Vale of Glamorgan

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

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Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Nursing Roles (West)

Lot No

5

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

Main site or place of performance

Bridgend

Carmarthenshire

Neath Port Talbot

Vale of Glamorgan

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Catering Roles (East)

Lot No

6

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Newport

Torfaen

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Catering Roles (Central)

Lot No

7

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL15 - Central Valleys
- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Caerphilly

Cardiff

Merthyr Tydfil

Rhondda Cynon Taff

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Catering Roles (West)

Lot No

8

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

Main site or place of performance

Bridgend

Carmarthenshire

Neath Port Talbot

Vale of Glamorgan

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Housing Support Roles (East)

Lot No

9

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Newport

Torfaen

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year

each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Housing Support Roles (Central)

Lot No

10

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL15 - Central Valleys
- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Caerphilly

Cardiff

Merthyr Tydfil

Rhondda Cynon Taff

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Housing Support Roles (West)

Lot No

11

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

Main site or place of performance

Bridgend

Carmarthenshire

Neath Port Talbot

Vale of Glamorgan

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Homecare Roles (East)

Lot No

12

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Newport

Torfaen

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to

provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contractor(s) will enter a Contract with Hafod for an initial period of two (2) years with an option at Hafod's sole discretion to extend by three (3) further periods of one (1) year each, giving a total possible term of five (5) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Homecare Roles (Central)

Lot No

13

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL15 - Central Valleys
- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Caerphilly

Cardiff

Merthyr Tydfil

Rhondda Cynon Taff

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Homecare Roles (West)

Lot No

14

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

Main site or place of performance

Bridgend

Carmarthenshire

Neath Port Talbot

Vale of Glamorgan

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitably skilled and experienced provider(s) able to

provide a range of temporary staff to Hafod facilities.

II.2.5) Award criteria

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Must be registered to provide in line with care Inspectorate Wales or equivalent.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the Procurement Documentation.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 February 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 2 May 2022

IV.2.7) Conditions for opening of tenders

Date

28 February 2022

Local time

12:00pm

Place

Sell2Wales

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Jan 2027

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

As stated in the Procurement Documentation.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=117922.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

To be agreed post award.

(WA Ref:117922)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom