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Contract

The Highland Council - Sheriff Officer Services

The Highland Council

F03: Contract award notice

Notice identifier: 2025/S 000-002009

Procurement identifier (OCID): ocds-h6vhtk-02aba1

Published 21 January 2025, 12:38pm

Section I: Contracting authority

I.1) Name and addresses

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5NX

Contact

Brian Murison

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1463702337

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highland.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Highland Council - Sheriff Officer Services

Reference number

HC/FIN/SHERIFF/2021

II.1.2) Main CPV code

- 79940000 - Collection agency services

II.1.3) Type of contract

Services

II.1.4) Short description

The Highland Council require Sheriff Officer Service for collection of Council Tax, Non-Domestic Rates, Sundry Debt and Parking Fines and provision of Housing Services.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,205,617

II.2) Description

II.2.2) Additional CPV code(s)

- 79940000 - Collection agency services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Highland Council area

II.2.4) Description of the procurement

Sheriff Officer Services including collection of unpaid taxes and housing services.

II.2.5) Award criteria

Quality criterion - Name: Key Resources / Weighting: 20

Quality criterion - Name: Collection Methodology / Weighting: 30

Quality criterion - Name: Collaboration between Council and Supplier / Weighting: 20

Quality criterion - Name: Collection Fairness / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Ethical Collection / Weighting: 10

Price - Weighting: 20

II.2.11) Information about options

Options: Yes

Description of options

Option to extend by up to 24 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Registered Sheriff Officers

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-009264](#)

Section V. Award of contract

Contract No

HC/FIN/SHERIFF/2021

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 July 2021

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Scott & Co (Scotland) LLP

279 Bath Street

Glasgow

G2 4JL

Telephone

+44 01314778900

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,205,617

Section VI. Complementary information

VI.3) Additional information

Selection Criteria - Must be a registered Sheriff Officer.

(SC Ref:788316)

VI.4) Procedures for review

VI.4.1) Review body

The Inverness Justice Centre

Longman Road

Inverness

IV1 1AH

Country

United Kingdom