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Tender

## **Cleaning Service Contract - Firs Farm Primary School**

Firs Farm Primary School c/o SSC Partnership Limited

F02: Contract notice

Notice identifier: 2024/S 000-001991

Procurement identifier (OCID): ocids-h6vhtk-042eaf

Published 19 January 2024, 4:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Firs Farm Primary School c/o SSC Partnership Limited

12 Nelson Street

Southend on sea

SS1 1EF

#### **Email**

[info@sscpartnership.co.uk](mailto:info@sscpartnership.co.uk)

#### **Telephone**

+44 1702338880

#### **Country**

United Kingdom

#### **NUTS code**

UKH31 - Southend-on-Sea

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/sscpartnership>

Buyer's address

<https://in-tendhost.co.uk/sscpartnership>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sscpartnership>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sscpartnership>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Cleaning Service Contract - Firs Farm Primary School

Reference number

SSC FFPS CLN 04\_24

#### II.1.2) Main CPV code

- 90919300 - School cleaning services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

SSC Partnership on behalf of Firs Farm Primary School are currently out to tender for the provision of cleaning services. Suppliers that would like to take part in this tender process are invited to • Express Interest • upon which they will be given access to the full tender documentation delivery through this e-tendering system. When the tender documents have been made available involved suppliers will receive notification via email and the tender documents can be accessed from the • My Tenders • area of this website and selecting the • View Details • button of this project. The deadline for submissions of the tender will be 19th February 2024. A Contractors site visit has been scheduled on Friday 9th February 2024 at 7am. Please allow sufficient time to make your return as late returns will not be permitted. Any questions relating to this tender should be made via correspondence on the website and can be addressed to the main contact as shown in the details above.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services
- 90910000 - Cleaning services

### II.2.3) Place of performance

NUTS codes

- UKI54 - Enfield

Main site or place of performance

Firs Farm Primary School', Rayleigh Road, London, N13 5QP

### II.2.4) Description of the procurement

For any suppliers interested in this opportunity please visit our eTendering portal: <https://in-tendhost.co.uk/sscpartnership> The contract will be for the provision of outsourced cleaning services to the Client 'Firs Farm Primary School', Rayleigh Road, London, N13 5QP, including daily cleaning, and out of term deep cleaning, for spaces including but not limited to teaching, office, circulation, and communal spaces. The Company must provide effective management and operational level communication regarding the cleaning service with the Client. In addition, the provider will also be responsible for all legal, and health and safety requirements in delivering the services. Tenders must be submitted in accordance with the instructions within the Invitation to Tender documentation. They are designed to ensure that all tenders are treated equally and comply with all the legal requirements for public sector procurement. Failure to comply with these instructions and conditions may invalidate your tender. Arrangements will be made for Tenderers to visit Firs Farm Primary School and view the current facilities to obtain a better understanding of the layout and any other relevant information to help in putting together tender bids. The site visit is planned to take place on Friday 9th February 2024 at 7am. Tenderers should limit their attendance to two representatives. Tenderers will not be able to take photographs during site visits without the consent of the Client. Please register for the site visit through the correspondence functionality on the tendering portal (<https://in-tendhost.co.uk/sscpartnership>), including the name and roles of the representatives who will be attending by no later than 12 noon, 8th February 2024. Expectation of Tenders Tender submissions should clearly demonstrate: A thorough understanding of the Scope of Work Ability to deliver the services required in line with all TUPE information, and have a flexible approach Technical expertise and relevant experience Best value for money Suitability for the undertaking of the work. Procedures and practices which will be utilised to ensure quality and compliance with the specification. Tenders will be evaluated using a method known as MEAT (most economically advantageous tender). There will be mandatory and desirable requirements. Mandatory requirements are stipulations which must be present, or the tender will be eliminated from the evaluation. Desirable characteristics are elements of the tender which are to be scored by the Client.

### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

The Tenderer shall be prepared to commence the service on 1st April 2024. The duration of the contract will initially be for a period of 36 Months (3 Years) followed by an optional extension of 24 Months (2 Years).

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 February 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 19 June 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

19 February 2024

Local time

12:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Country

United Kingdom