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Tender

## For the Provision of Printing Services

Oldham Council

F02: Contract notice

Notice identifier: 2023/S 000-001980

Procurement identifier (OCID): ocids-h6vhtk-0399a8

Published 23 January 2023, 11:26am

The closing date and time has been changed to:

**23 February 2023, 12:00pm**

See the [change notice](#).

## Section I: Contracting authority

### I.1) Name and addresses

Oldham Council

Civic Centre, West Street

Oldham

OL1 1QJ

#### Contact

Ms Emma Wall

#### Email

[emma.wall@oldham.gov.uk](mailto:emma.wall@oldham.gov.uk)

**Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.oldham.gov.uk/>

Buyer's address

<http://www.oldham.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

For the Provision of Printing Services

Reference number

DN651926

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Oldham Council wish to appoint a Supplier/Contractor to provide printing services across the council

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

#### **II.2.4) Description of the procurement**

Oldham Council is looking to engage a supplier who can deliver the printing function of the organisation and will co-ordinate all the Council print requirements, ensuring brand compliance.

The Council spends up to £100k per year on print across all departments. This includes but is not limited to:

- Sheet fed litho and digital print
- Web litho print
- Large format
- Transactional print
- Artwork
- Creative Design
- Promotional items

It is a requirement that the supplier will advise officers within the Council on the best and most cost-effective way to produce their print and ensure that all jobs are delivered on time in accordance to requirements at placement of order.

All details and queries regarding this tender must be directed through the chest.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £300,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2023

End date

30 April 2025

This contract is subject to renewal

Yes

Description of renewals

The initial contract period is for 2 years and built into the contract is an option to extend for a further 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

Performance standards and key performance indicators have been set out in the procurement documents.

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

20 February 2023

Local time

12:00pm

Changed to:

Date

23 February 2023

Local time

12:00pm

See the [change notice](#).

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.7) Conditions for opening of tenders**

Date

20 February 2023

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Oldham Council

Oldham

OL1 1XJ

Country

United Kingdom