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Tender

North Uist 'Àrainneachd Àlainn' Environment Centre - Design and Installation

North Uist Development Company

F02: Contract notice

Notice identifier: 2021/S 000-001976

Procurement identifier (OCID): ocids-h6vhtk-028f0e

Published 1 February 2021, 5:32pm

The closing date and time has been changed to:

23 February 2021, 5:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

North Uist Development Company

Claddach Kirkibost Centre

Isle of North Uist

HS6 5EP

Contact

Dr Ameena Camps

Email

nudc@isleofnorthuist.com

Telephone

+44 7729832686

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

www.isleofnorthuist.com

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA24064

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Other activity

Local Development

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

North Uist 'Àrainneachd Àlainn' Environment Centre - Design and Installation

II.1.2) Main CPV code

- 79930000 - Specialty design services

II.1.3) Type of contract

Services

II.1.4) Short description

Àrainneachd Àlainn Community Hub and Environment Centre aims to provide a focal point for the local community and visitors; acting as a welcoming gathering place, an innovative incubator for learning and enterprise and, an inspirational environmentally conscious heart of the Outer Hebrides to educate and conserve the unique local environment for generations into the future. This project specifically relates to the Environment Centre which is to be located in the former sports hall/assembly room of the building (the former Lochmaddy Primary School). This will be a new innovative facility showcasing the unique natural environment of the Uists and Barra, providing tourism information, a new visitor attraction and, acting as an educational engagement point highlighting the importance of conservation practices for future generations. This will also act as a base for #voluntourism as well as, incorporating a bouldering rock wall to encourage active outdoor lifestyles and environmental interaction in the comfort of an indoor setting.

The project will incorporate: Interior design, exhibition design, graphic design of the Environment Centre; management of the Installation and, construction of the Environment Centre exhibition space, including: removal of any temporary fixtures, doors and lighting (we will take advice on flooring); replacement of lighting, doors (floor if advised and within budget), repair any plasterboard or wall damage, paint out; create storage cupboard to enable storage of temporary displays; erection of bouldering wall; create and install exhibition displays.

Funding has been received from the Islands Green Recovery Programme to design and construct the Environment Centre. The budget is 84,000 GBP including VAT, as North Uist Development Company is not VAT registered.

II.1.5) Estimated total value

Value excluding VAT: £84,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79932000 - Interior design services
- 71220000 - Architectural design services
- 79421200 - Project-design services other than for construction work
- 79421100 - Project-supervision services other than for construction work
- 79415200 - Design consultancy services
- 79930000 - Specialty design services
- 45212312 - Exhibition centre construction work
- 45212310 - Construction work for buildings relating to exhibitions
- 39154000 - Exhibition equipment
- 92521100 - Museum-exhibition services

II.2.3) Place of performance

NUTS codes

- UKM64 - Na h-Eileanan Siar (Western Isles)

II.2.4) Description of the procurement

The project aims to complete the following,

1. Interior design, exhibition design, graphic design of the Environment Centre. Options to be provided to the Board of Directors via an online meeting for a decision on final design.
2. Management of the Installation and attendance at site meetings.
3. Construction of the Environment Centre exhibition space, including: removal of any

temporary fixtures, doors and lighting (we will take advice on flooring); replacement of lighting, doors (floor if advised and within budget), repair any plasterboard or wall damage, paint out; create storage cupboard to enable storage of temporary displays; erection of bouldering wall; create and install exhibition displays.

Criteria for the exhibition displays:

1. The exhibition displays and material should be suitable for all age groups, cultures, genders and accessible to all; operating on the basis of equal opportunities.
2. The Scottish Gaelic language should be considered.
3. This is to be an exciting innovative exhibition space, as a showcase of what can be achieved, so needs to be bright, modern, and immediately enticing for visitors. Therefore, the design should be bold, and stand out from other exhibition spaces. We are not looking for a few posters on a wall – be creative!
4. Natural materials should be incorporated; following the environmental ethos of the development.
5. The exhibition displays should be movable and/or designed with the ability to foldaway, so the space can be used for other purposes if necessary.
6. The displays should be multi-sensory and interactive i.e. different tactile materials, puzzles to challenge both children and adults, sounds, lights. The exhibition should be immersive and engaging, raise thoughts and questions and, even inspire innovation!

Your tender must include the following sections:

1. An Introduction including a short summary (max 1 page) of your business/ organisation in the context of our specific requirements for this contract, detailing how your experience qualifies you to carry out this work.
2. An overview of your understanding of the brief and what is required, including the creative design approach, your understanding of work in a small remote rural community and your experience of similar projects.
3. A creative and project method statement, including details of how the deliverables will be achieved.
4. Assessment and mitigation of any challenges and risks identified in delivering the project. This should consider potential impacts of further COVID-19 restrictions with proposals on how this could be managed.

5. Details of the proposed project team that will undertake the work. This should include individual responsibilities (including level of involvement), qualifications and any professional memberships, skills and experience (including past projects carried out which have relevance to this project).

6. The total fixed price breakdown of fees and any associated costs. The cost should accurately reflect all charges. The pricing proposal should also consider provision for expenses, if necessary.

All costs need to be inclusive of VAT. NUDC is not VAT-registered. The contract is fixed at 84,000 GBP inclusive of VAT and expenses.

II.2.5) Award criteria

Quality criterion - Name: Quality: based on brief criteria / Weighting: 80

Cost criterion - Name: Price: based on brief criteria / Weighting: 20

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

19 February 2021

End date

31 May 2021

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Professional Indemnity Insurance evidence should be provided and at least two references for similar types of work. Contractors should also provide evidence in their tenders for completing similar design services and installation contracts for innovative exhibition spaces.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The contractor must evidence experience of delivery of similar projects. At least two references must be provided for similar types of work.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

17 February 2021

Local time

4:00pm

Changed to:

Date

23 February 2021

Local time

5:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 February 2021

Local time

4:30pm

Place

Isle of North Uist

Information about authorised persons and opening procedure

Dr Ameena Camps, NUDC

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note, though there is currently a requirement to spend project funds by the 31st of March 2021, NUDC are currently discussing flexibility with funders, and have been reassured they are working with the Scottish Government to be able to build in flexibility on the time for completion given the delay in allocating the funding, the pandemic and Brexit.

It is the sole responsibility of candidates to ensure the delivery of their tenders before the published deadline. Late tenders will not be accepted. All requests for further information about this tender must be lodged on the Public Contracts Scotland portal before the published latest date to request tender clarifications as per the timescale below. Responses to queries will be provided anonymously to all candidates.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=642646.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:642646)

VI.4) Procedures for review

VI.4.1) Review body

Lochmaddy Sheriff Court

Lochmaddy

Isle Of North Uist

HS6 5AE

Country

United Kingdom