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Tender

Maiden Erlegh Trust ICT Managed Service

Maiden Erlegh Trust

F02: Contract notice

Notice identifier: 2021/S 000-001959

Procurement identifier (OCID): ocds-h6vhtk-028efd

Published 1 February 2021, 4:23pm

Section I: Contracting authority

I.1) Name and addresses

Maiden Erlegh Trust

Silverdale Road

Earley

RG6 7HS

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 07970661087

Country

United Kingdom

NUTS code

UKJ - SOUTH EAST (ENGLAND)

Internet address(es)

Main address

<https://www.maidenerlegitrust.org>

Buyer's address

<https://www.maidenerlegitrust.org>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.maidenerlegitrust.org/page/?title=Trust+Tender+documents&pid=118>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Maiden Erlegh Trust ICT Managed Service

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support
 - JA01 - For computer hardware
 - JA02 - For computer software
 - JA03 - For network use
 - JA05 - Desktop
 - JA07 - Online
 - JA08 - Upgrade
 - JA09 - Multimedia
 - JA10 - For Internet
 - JA12 - For network
 - JA13 - For local area network
 - JA14 - For wide area network
 - JA15 - With licence
 - JA16 - Free licence
 - JA17 - For data
 - JA19 - For server
 - JA20 - For back-up
 - JA22 - For programming
 - JA23 - For upgrading

II.1.3) Type of contract

Services

II.1.4) Short description

Maiden Erlegh Trust (MET) is a multi-academy trust of 6 schools in Berkshire and South Oxfordshire and is characterised by its mix of provision from large secondary (11-19 and 11-16) to primary, special schools and alternative provision.

The Trust also currently has two further Free Schools under development and in the pre-opening stage. Oak Tree School will be a 150-place special school located in Wokingham and is due to open in September 2022. River Academy will be a 1,500-place secondary school with sixth form and is due to open in September 2023

In addition to this, the Trust is currently consulting on a proposed merger with a small, local MAT of three primary schools. Bidders should assume that there will be one ICT contract, let by Maiden Erlegh Trust on behalf of all its schools.

This procurement encompasses a full outsource of the ICT service for the Trusts schools and Head office to a single supplier. There will be one ICT Contract for all sites.

At the sole discretion of the Trust any future schools that the Trust may incorporate will also be added to the ICT contract. The current assumption is that over the life of the contract this will include 3 primary and 3 secondary settings. Any additional schools will co-terminate to the same end date of the initial contract. At the sole discretion of the Trust the initial services provided may vary both up and down during the lifetime of the contract.

This procurement is expected to include the provision of TUPE.

The contract start date is expected to be the 1st August 2021

II.1.5) Estimated total value

Value excluding VAT: £4,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80511000 - Staff training services

II.2.3) Place of performance

NUTS codes

- UKI - LONDON
- UKJ - SOUTH EAST (ENGLAND)
- UKK - SOUTH WEST (ENGLAND)

Main site or place of performance

The main site is the Trust offices at

Maiden Erlegh School

Silverdale Road

Earley

Berkshire

RG6 7HS

II.2.4) Description of the procurement

Bidders should assume that the service will include all equipment and service regarding ICT, including but not be limited to;

- strategic advice and direction to the Trust regarding ICT
- a core 50-week service
- service desk
- any additional staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation and management of all ICT infrastructure
- supply of ICT goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties

- relevant monitoring, management, patching and reporting
- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- collective partnership targets

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2021

End date

31 July 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Suppliers with a credible history of supply into the education sector especially with regard to multi-site ICT incorporating the type of schools that are similar in nature to those already incorporated into the Maiden Erlegh Trust.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 March 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

11 March 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Maiden Erlegh Trust

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Earley

RG6 7HS

Country

United Kingdom

Internet address

<https://www.maidenerleghtrust.org>