

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001934-2023>

Tender

DDaT22203 - Business Analysis Tool

UK Research and Innovation

F02: Contract notice

Notice identifier: 2023/S 000-001934

Procurement identifier (OCID): ocds-h6vhtk-03998a

Published 22 January 2023, 11:24pm

Section I: Contracting authority

I.1) Name and addresses

UK Research and Innovation

Polaris House, North Star Avenue, Swindon, SN2 1FL

SWINDON

SN2 1FL

Contact

Liam Tucker

Email

DDaTProcurement@uksbs.co.uk

Telephone

+44 1793867005

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

OC360004

Internet address(es)

Main address

www.ukpbs.co.uk

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://beisgroup.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://beisgroup.ukp.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://beisgroup.ukp.app.jaggaer.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Public Procurement

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

DDaT22203 - Business Analysis Tool

Reference number

DDaT22203

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Innovate UK, part of the UK Research and Innovation, is looking to procure a business analysis tool will provide a baseline on which to identify and build appropriate wrap around specialist support for each client. The overall aim of Innovate UK EDGE support is to improve the capacity of ambitious R&D intensive SMEs, to develop their innovation and growth skills and processes, provide connectivity across the innovation and growth ecosystem, increase their investment readiness and maximise their growth and scale potential.

The scope of the business analysis tool is as follows:

- A web-based tool that through a series of questions will capture insights from the business covering key areas such as management and operations, leadership, strategy, funding and finance, internationalisation, innovation, etc. and identify areas of challenge and opportunity.
- Flexible use so it can be completed on-line.
- To be available 24 hours a day 7 days a week and easy for client companies to use (results in 15 minutes), with have high availability (95% uptime or higher).
- The tool should be able to produce an output compatible with Salesforce CRM. Client analysis reports/observatory data to be part of information and data held on the Innovate UK EDGE customer relationship management tool (CRM).

- The expected number of users will vary from month to month during the contract period with an anticipated maximum utilisation of c3,600 clients per annum.
- The ability for services to be expanded or reduced in line with changing demand and/or needs.
- Any/all relevant personal data processed will be handled in a way fully compliant with current GDPR (see annex A).

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number DDaT22203.

II.1.5) Estimated total value

Value excluding VAT: £259,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Innovate UK, part of the UK Research and Innovation, is looking to procure a business

analysis tool will provide a baseline on which to identify and build appropriate wrap around specialist support for each client. The overall aim of Innovate UK EDGE support is to improve the capacity of ambitious R&D intensive SMEs, to develop their innovation and growth skills and processes, provide connectivity across the innovation and growth ecosystem, increase their investment readiness and maximise their growth and scale potential.

The scope of the business analysis tool is as follows:

- A web-based tool that through a series of questions will capture insights from the business covering key areas such as management and operations, leadership, strategy, funding and finance, internationalisation, innovation, etc. and identify areas of challenge and opportunity.
- Flexible use so it can be completed on-line.
- To be available 24 hours a day 7 days a week and easy for client companies to use (results in 15 minutes), with have high availability (95% uptime or higher).
- The tool should be able to produce an output compatible with Salesforce CRM. Client analysis reports/observatory data to be part of information and data held on the Innovate UK EDGE customer relationship management tool (CRM).
- The expected number of users will vary from month to month during the contract period with an anticipated maximum utilisation of c3,600 clients per annum.
- The ability for services to be expanded or reduced in line with changing demand and/or needs.
- Any/all relevant personal data processed will be handled in a way fully compliant with current GDPR (see annex A).

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the

reference number DDaT22203.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £259,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

30

This contract is subject to renewal

Yes

Description of renewals

This contract is being advertised for 30 months + 12 months.

Please note there is no obligation or commitment to extend beyond the initial 30 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 February 2023

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 28 May 2023

IV.2.7) Conditions for opening of tenders

Date

27 February 2023

Local time

11:00am

Place

Electronically

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

DO NOT APPLY DIRECTLY TO BUYER

All submissions will be assessed in accordance with the Public Procurement Regulations that apply to this opportunity.

Responses must be received by the date and time in the tender documentation; responses received outside of the deadline or not sent via the Jaggaer eSourcing portal will not be accepted or considered by the Contracting Authority further for this opportunity, unless a system outage is experienced, to which the Contracting Authority will advise upon accordingly. Interested organisations should ensure that they allow a sufficiency of time, prior to the deadline to allow all sections to be completed in full and any attachments to be uploaded.

As a user of the Jaggaer eSourcing Portal you will have access to the Jaggaer messaging service which facilitates all messages sent to you and from you, as well as other messages and updates in relation to any specific tender event. Please note that any and all information secured outside of the messaging service, shall have no Legal Standing, merit or worth and should not be relied upon by any organisation submitting a tender response.

Please note it is your organisations responsibility to access these messages on a regular basis to ensure you have sight of all relevant information applicable to this opportunity.

The Contracting Authority expressly reserves the right:

i. not to award any contract as a result of the procurement process commenced by

publication of this notice; and

ii. to make whatever changes it may see fit to the content and structure of the procurement; and under no circumstances as part of your organisations participation in this opportunity, will the Contracting Authority be liable for any costs incurred by any organisation as a result. If the Contracting Authority decides to enter into a contract with any successful organisation(s), this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of your organisation in doing so.

How to Apply

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number DDaT22203.

VI.4) Procedures for review

VI.4.1) Review body

UK Shared Business Services Ltd

Polaris House, North Star Avenue, Swindon, SN2 1FF

Swindon

SN2 1FF

Email

policy@uksbs.co.uk

Telephone

+44 1793867005

Country

United Kingdom

Internet address

www.uksbs.co.uk