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Tender

## **Rokesly Junior School, Rokesly Infant & Nursery School and Coleridge Primary School ~ Catering tender**

Rokesly Junior School and Rokesly Infant & Nursery School  
Coleridge Primary School

F02: Contract notice

Notice identifier: 2023/S 000-001926

Procurement identifier (OCID): ocds-h6vhtk-039983

Published 20 January 2023, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Rokesly Junior School and Rokesly Infant & Nursery School

Rokesly Avenue

London

N8 8NH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<https://www.rokesly-jun.haringey.sch.uk/>

**I.1) Name and addresses**

Coleridge Primary School

77 Crouch End Hill

London

N8 8DN

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<https://coleridgeprimary.net/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of

charge, at

<https://litmustms.co.uk/respond/A82HZ9A8C9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Rokesly Junior School, Rokesly Infant & Nursery School and Coleridge Primary School ~  
Catering tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Rokesly Junior School, Rokesly Infant & Nursery School and Coleridge Primary School ~  
Catering tender

The 3 participating schools namely Rokesly Junior school, Rokesly Infant & Nursey School and Coleridge Primary School have joined together for sole purpose of conducting a procurement exercise for the supply of catering services.

With the schools based in close proximity of each other there is strong possibility for a single supplier to provide the catering services all schools. However, each school reserves the right to select the supplier that provides the most economical and advantageous tender to its school. The successful Supplier will be required to provide full catering services located at:

Rokesly Junior and Rokesly Infant & Nursery School

Rokesly Avenue

London

N8 8NH

<https://www.rokesly-jun.haringey.sch.uk/>

<https://www.rokesly-inf.haringey.sch.uk/>

Coleridge Primary School

77 Crouch End Hill

London

N8 8DN

<https://coleridgeprimary.net/>

### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

### **II.2.4) Description of the procurement**

The 3 participating schools namely Rokesly Junior school, Rokesly Infant & Nursey School and Coleridge Primary School have joined together for sole purpose of conducting a procurement exercise for the supply of catering services

With the schools based in close proximity of each other there is strong possibility for a single supplier to provide the catering services all schools. However, each school reserves the right to select the supplier that provides the most economical and advantageous tender to its school. The successful Supplier will be required to provide full catering services located at:

Rokesly Junior and Rokesly Infant & Nursery School Coleridge Primary School

Rokesly Avenue

London

N8 8NH

About

Rokesly Junior School and Rokesly Infant & Nursery School

Both the Junior School and Infant & Nursey School are located in the same building and whilst each school has its own dedicated dining room they both benefit from being attached to a central kitchen which significantly assists with the production and serving of meals

Combined there are approximately 600 pupils

Rokesly Junior School is a mixed gender school with approximately 325 pupils between the ages of 7-11.

Rokesly Infant School with Nursery is a mixed gender school with approximately 275 pupils between the ages of 3-7. The nursery serves roughly 15 meals per day

Further details can be found on the school's websites:

<https://www.rokesly-jun.haringey.sch.uk/>

<https://www.rokesly-inf.haringey.sch.uk/>

Coleridge Primary School

A large 4 form entry primary school with nursery provision with approximately 870 pupils between the ages 3-11

Further details can be found on the school's website:

<https://coleridgeprimary.net/>

Basis of Contract

The schools are embarking on this tender process with the intention of appointing an experienced Supplier to deliver full catering services. The contract is intended to commence on 1st September 2023 and will be for an initial period of 3 years plus an option to extend by 2 years up to a maximum of 5 years in duration.

The turnover for Rokesly Junior School and Rokesly Infant & Nursery School is estimated to be circa £450,000 over 3 years for the initial period.

The turnover for Coleridge Primary School is estimated to be circa £750,000 over 3 years for the initial period.

Combined turnover is estimated to be circa £1.2 million over 3 years for the initial period

## Objectives

The appointed Supplier will have proven experience of delivering quality catering services within primary and nursery schools and should have suitable experience and expertise of successfully increasing pupil meal uptake. With an established record in successfully managing the TUPE process, the Supplier may also be required to apply for 'Pass Through' admission agreement (ABS) in order to manage the LGPS associated with certain members of the catering team. Furthermore, the Supplier should ideally have a strong operational base in the local area together with a compelling attitude towards making the lunchtime service appealing, healthy, nutritious and fun for children

Ultimately, it is important that the Supplier can demonstrate an ability to manage an efficient catering service through the application of effective staff training, management and quality controls that delivers continual 'best value' to all schools.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2028

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 February 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 March 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-London:-School-catering-services./A82HZ9A8C9>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/A82HZ9A8C9>

GO Reference: GO-2023120-PRO-21956204

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Rokesly Junior and Rokesly Infant & Nursery School

London

Country

United Kingdom