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Tender

Southwark Works Network Coordination Service

London Borough of Southwark

F02: Contract notice

Notice identifier: 2023/S 000-001918

Procurement identifier (OCID): ocds-h6vhtk-03997e

Published 20 January 2023, 4:48pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Southwark

Southwark Council, 160 Tooley Street

London

SE1 2QH

Contact

Liz Gardiner

Email

leconomy@southwark.gov.uk

Country

United Kingdom

Region code

UKI44 - Lewisham and Southwark

Internet address(es)

Main address

<http://www.southwark.gov.uk>

Buyer's address

<http://www.southwark.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Southwark Works Network Coordination Service

Reference number

DN647078

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

Southwark Works is the council's longstanding employment support programme and the council's key channel to deliver the thriving and inclusive economy employment ambitions.

The Contracting Authority is seeking a provider to manage our network of specialist employment support providers; including assessment of customers and referral to Southwark Works providers and/or external support; operation of a hub office for customers; customer record management to track progress and outcomes; organising joint network activity (such as job fairs), managing the Southwark Works website and social media.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

II.2.4) Description of the procurement

The Southwark Works Network Coordinator will be responsible for delivering the following outcomes:

- i. A well-managed hub office (currently 376 Walworth Road) that is inclusive and welcoming to both Southwark residents and providers commissioned to deliver the Southwark Works service
- ii. Comprehensive and targeted outreach and engagement that promotes access for Southwark residents who are unemployed or who wish to progress from low paid / insecure work receiving support through the Southwark Works service
- iii. Clear client journeys and access to a network of employment support providers that best meet their needs
- iv. Supporting the network to access or provide comprehensive wraparound support for clients with the most complex barriers
- v. Quality assurance of the service, ensuring that all clients receive a consistently high standard of service from all providers across the network
- vi. Capacity building the Southwark Works network of providers
- vii. Oversight of client management information and systems training for Southwark Works providers that leads to robust data on the outcomes achieved across the Southwark Works service
- viii. Oversight of progress measures and outcomes for clients
- ix. Access to basic skills training
- x. Promotion of good work and the London Living Wage throughout the network
- xi. Promotion of Southwark Works as a gateway into jobs and apprenticeship opportunities
- xii. Ensuring effective collaboration across the network and with the Employer Relationship Management service, enabling Southwark Works as a whole to achieve the best outcomes for clients
- xiii. Management of the Southwark Works website, social media and wider brand and

marketing strategy

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This is a two year contract with an option to extend by a further period of two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 February 2023

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

6 March 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice (High Court)

Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://procontract.due-north.com/Login>