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Tender

## **Manned Security Contract**

National Army Museum

F02: Contract notice

Notice identifier: 2023/S 000-001912

Procurement identifier (OCID): ocds-h6vhtk-035b1c

Published 20 January 2023, 4:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Army Museum

Royal Hospital Road

LONDON

SW34HT

#### **Email**

[facilities@nam.ac.uk](mailto:facilities@nam.ac.uk)

#### **Telephone**

+44 2077300717

#### **Country**

United Kingdom

#### **Region code**

UKI33 - Kensington & Chelsea and Hammersmith & Fulham

**Charity Commission (England and Wales)**

237902

**Internet address(es)**

Main address

[www.nam.ac.uk](http://www.nam.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.nam.ac.uk/contracts](http://www.nam.ac.uk/contracts)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.nam.ac.uk/contracts](http://www.nam.ac.uk/contracts)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Manned Security Contract

Reference number

K-7-13-2-1-8-2

### **II.1.2) Main CPV code**

- 79710000 - Security services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

With this tender, the National Army Museum is looking to appoint a Service Provider to deliver the Manned Security Services to the Museum's Chelsea and Stevenage sites. National Army Museum (NAM) is a leading authority on the British Army and its impact on society past and present. Across three locations - the main Museum in Chelsea and its Reserve Collections Store and Vehicle Store in Stevenage - the Museum employs ~85 permanent staff and in 2019/20 hosted over 235,000 visitors to the Museum in Chelsea.

### **II.1.5) Estimated total value**

Value excluding VAT: £640,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH2 - Bedfordshire and Hertfordshire
- UKI - London

Main site or place of performance

Chelsea

London

SW3 4HT

### **II.2.4) Description of the procurement**

Procurement via electronic tender submissions with up to five suppliers short listed for interview. Tender board will consist of staff from the National Army Museum

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Subject to performance, the contracting authority may extend the contract period by up to an additional 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Subject to performance, the contracting authority may extend the contract period by up to an additional 24 months

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Service provider will need to satisfy the standing requirements of the BS 7499 and BS 7858 and comply with the Private Security Industry Act 2001 and ACS conditions.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Private Security Industry Act 2001

#### **III.2.2) Contract performance conditions**

Information contained in procurement documents

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-022199](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 February 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

1 March 2023

Local time

10:00am

Place

National Army Museum, Royal Hospital Road London SW3 4HT

Information about authorised persons and opening procedure

NAM Tender Board

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

National Army Museum

London

SW3 4HT

Email

[facilities@nam.ac.uk](mailto:facilities@nam.ac.uk)

Telephone

+44 02077300717

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with Public Procurement Regulations 2005 Pt 3