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Tender

HCC - 01/26 - Provision of Hertfordshire Growth Hub Service

Hertfordshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-001910

Procurement identifier (OCID): ocids-h6vhtk-0602f6

Published 9 January 2026, 2:16pm

Scope

Reference

HCC2517235

Description

Hertfordshire County Council is currently out to procurement for the Provision of Hertfordshire Growth Hub Service.

Hertfordshire Futures is looking to commission a provider and delivery partner to deliver the Hertfordshire Growth Hub service in Hertfordshire.

Hertfordshire Growth Hub is the entry point to all business support provision within the county and is responsible for the seamless coordination, alignment and collaboration of services. Working in tandem with publicly funded support services and commercial suppliers, Hertfordshire Growth Hub provides access to tailored advice, training and mentoring for SMEs, helping them to accelerate their growth journey.

Please refer to the tender documents for full details.

This procurement is an open process. Organisations wishing to take part in this project are invited to 'express an interest' and also 'opt in' which will give access to the full procurement documents in the e-tendering system.

To be considered as a Tenderer you must complete and submit a Tender by the deadline of 12 noon on the 10th of February 2026.

Please allow sufficient time to make your return, as Tender submissions cannot be uploaded and submitted after this return deadline.

Please ensure that where possible documents are uploaded as a PDF and that file names are succinct.

Any questions relating to this procurement must be made via correspondence on the website, in accordance with the procurement documents, and can be addressed to the main contact as shown in the details above.

Tenderers should be aware that due to the nature of the Services provided, any Contract formed as a result of this procurement process shall be executed as a deed. Tenderers should seek independent legal advice on the implications of this prior to submitting their Tender, where appropriate.

Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands.

To access this opportunity please visit <https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Please Note: The TUPE Employee Liability Information has been provided along with other documentation for this procurement. TUPE related information must be protected as personal data in accordance with the requirements of Data Protection legislation and must also be kept confidential. By clicking on the View Details button and accessing the documentation for this procurement, Tenderers agree:

- a) To undertake to treat the information as confidential and commercially sensitive at all times and take all reasonable steps to prevent any inadvertent disclosure to any third party .
- b) That under no circumstances will any of the information be disclosed by your organisation to any third party without the Council's prior consent in writing.
- c) That the information supplied will be stored securely and destroyed or returned to the Council, after your Organisation's bid has been submitted or you decide not to proceed with a tender submission.

d) That you will indemnify the Council for any losses, arising from your breach or breach by any of your personnel of these confidentiality requirements specified above and data protection requirements in relation to TUPE Employee Liability Information.

e) The requirements above apply whether the supplier uploads a tender response to this procurement or not.

Total value (estimated)

- £2,550,000 excluding VAT
- £3,060,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2027
- Possible extension to 31 March 2029
- 3 years

Description of possible extension:

The Core Contract period is one (1) year with the option to extend for up to two (2) further years subject to available funding

Main procurement category

Services

CPV classifications

- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 79411100 - Business development consultancy services
- 79900000 - Miscellaneous business and business-related services
- 79990000 - Miscellaneous business-related services
- 79996000 - Business organisation services

Contract locations

- UKH23 - Hertfordshire

Submission

Enquiry deadline

27 January 2026, 12:00pm

Tender submission deadline

10 February 2026, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

17 March 2026

Award criteria

Name	Description	Type
Simple description	<p>The evaluation of tenders will consist of three (3) parts as per the pre-determined evaluation criteria in Table A of the Instructions to Tenderers document</p> <p>Mandatory Requirements (Pass/Fail)</p> <p>PRELIMINARY QUESTIONS - Non-Scored - Bid Form 1</p> <p>Part 1 – Registration on FTS (CDP) And Exclusion Information</p> <p>Part 1A - Pass/Fail - Bid Form 2</p> <p>Part 1B - Associated Persons - Pass/Fail - Bid Form 3</p> <p>Part 1C - Intended Sub-Contractors - Pass/Fail - Bid Form 4</p> <p>Part 2 - Conditions of Participation</p> <p>Part 2A - Economic & Financial Standing</p> <p>Economic and Financial Standing - Pass/Fail - Bid Form 5</p> <p>Part 2B - Technical & Professional Ability</p> <p>Insurance - Pass/Fail - Bid Form 6</p> <p>Right to Work in the UK</p>	Price

Name	Description	Type
	- Pass/Fail - Bid Form 7 Modern Slavery - Pass/Fail - Bid Form 8 TUPE and Pensions - Pass/Fail - Bid Form 9 Case Studies - Pass/Fail - Bid Form 10.1 and 10.2 Intention to Subcontract - Pass/Fail - 10.3 Price Ceiling - Pass/Fail - Bid Form 11 Part 3 – Award (Award Criteria) Part 3 - Quality Service Delivery - 25% - Bid Form 12 Project Approach - 20% - Bid Form 13 Key Personnel - 10% - Bid Form 14 Resource Allocation - 10% - Bid Form 15 Marketing - 15% - Bid Form 16 Capacity Building and Sustainability - 10% - Bid Form 17 Mobilisation - 10% - Bid Form 18	

Weighting description

The evaluation of tenders will consist of three (3) parts as per the pre-determined evaluation criteria in Table A of the Instructions to Tenderers document

Mandatory Requirements (Pass/Fail)

PRELIMINARY QUESTIONS - Non-Scored - Bid Form 1

Part 1 – Registration on FTS (CDP) And Exclusion Information

Part 1A - Pass/Fail - Bid Form 2

Part 1B - Associated Persons - Pass/Fail - Bid Form 3

Part 1C - Intended Sub-Contractors - Pass/Fail - Bid Form 4

Part 2 - Conditions of Participation

Part 2A - Economic & Financial Standing

Economic and Financial Standing - Pass/Fail - Bid Form 5

Part 2B - Technical & Professional Ability

Insurance - Pass/Fail - Bid Form 6

Right to Work in the UK - Pass/Fail - Bid Form 7

Modern Slavery - Pass/Fail - Bid Form 8

TUPE and Pensions - Pass/Fail - Bid Form 9

Case Studies - Pass/Fail - Bid Form 10.1 and 10.2

Intention to Subcontract - Pass/Fail - 10.3

Price Ceiling - Pass/Fail - Bid Form 11

Part 3 – Award (Award Criteria)

Part 3 - Quality

Service Delivery - 25% - Bid Form 12

Project Approach - 20% - Bid Form 13

Key Personnel - 10% - Bid Form 14

Resource Allocation - 10% - Bid Form 15

Marketing - 15% - Bid Form 16

Capacity Building and Sustainability - 10% - Bid Form 17

Mobilisation - 10% - Bid Form 18

Other information

Payment terms

Invoices are to be submitted to the Council, in accordance with the Prices and Payment clause in the Conditions of Contract. Payment will normally be made within thirty (30) days of receipt of a correct invoice.

Description of risks to contract performance

In February 2025 the UK Government formally invited Hertfordshire County Council (the "Council") and the various district and borough Councils of Hertfordshire to develop proposals for local government reorganisation in Hertfordshire which is likely to result in the current two-tier system of local government being reorganised into a single tier of local government with one or more unitary councils for the whole of the Hertfordshire area. If implemented, local government reorganisation is currently expected to take effect in April 2028 and, on that date, the existing two-tier councils will be dissolved and replaced by one or more new unitary authorities. Existing contracts held by the Council and the district and borough Councils of Hertfordshire are expected to transfer to their successor authorities on vesting day in accordance with the Local Government and Public Involvement in Health Act 2007 and the Local Government (Structural Changes) (Transfer of Functions, Property, Rights and Liabilities) Regulations 2008. These reforms will be subject to a decision of the Secretary of State and could be subject to change at any time.

As these reforms may occur during the term of this contract and result in changes to the form, structure, size and shape of local government in Hertfordshire, they are a known risk to the Council within the meaning of paragraph 6, Schedule 8 of the Procurement Act 2023 (Act) in that the reforms could jeopardise the satisfactory performance of the contract but because the nature and extent of the reforms are presently unknown, it is not possible to address the risks in the contract. If these risks materialise, the contract may need to be modified under paragraph 5 of Schedule 8 of the Act. Such modification could include, but not be limited to, the need to replace the contracting authority with a successor public authority and/or vary the structure, scope, nature and/or geographical location/boundary within which the contract is delivered.

Tenderers should note that any variation(s) to the terms and conditions of the contract will be made in accordance with its terms.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Please either register or log in to the above web address, and then 'express interest' and 'opt in' in order to view the full set of documentation relating to this tender opportunity

Contracting authority

Hertfordshire County Council

- Public Procurement Organisation Number: PWJT-5264-WYMY

Robertson House, Six Hills Way

Stevenage

SG1 2FQ

United Kingdom

Email: strategic.procurement@hertfordshire.gov.uk

Website: <http://www.hertfordshire.gov.uk>

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government