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Tender

Event Production Services

Aberdeen City Council

F02: Contract notice

Notice identifier: 2022/S 000-001908

Procurement identifier (OCID): ocds-h6vhtk-030e0d

Published 21 January 2022, 4:25pm

Section I: Contracting authority

I.1) Name and addresses

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1467539209

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Event Production Services

Reference number

000-LCQB7935

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

As part of the Council's on-going commitment to improving the city's events offering, which strengthens Aberdeen's image and reputation; we are now seeking to appoint a suitably competent and skilled operator to supply Public Address (PA), Staging, Lighting, Power, Power Distribution and Audio Visual (AV) services for Aberdeen City Councils events.

The council have a variety of events throughout the year that are designed to attract an audience from a wide cross section of the community both from within and outside the City. The audience at events requiring event production can vary from 300 to in excess of 15,000 for a number of events.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City

II.2.4) Description of the procurement

As part of the Council's on-going commitment to improving the city's events offering, which strengthens Aberdeen's image and reputation; we are now seeking to appoint a suitably competent and skilled operator to supply Public Address (PA), Staging, Lighting, Power, Power Distribution and Audio Visual (AV) services for Aberdeen City Councils events.

The council have a variety of events throughout the year that are designed to attract an audience from a wide cross section of the community both from within and outside the City. The audience at events requiring event production can vary from 300 to in excess of 15,000 for a number of events.

Bidders are invited to quote to supply Aberdeen City Council's Event Production requirements, including stages, power (generators silent diesel/hydrogen only), power distribution, lighting, PA systems and AV equipment etc. for the Aberdeen City Events Team's annual events programme as detailed in the tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Council shall have the sole option of extending the contract for a further period (or periods) of up to 36 months after the expiry of the term

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As detailed in the tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The contractor's performance will be measured against the following: Ability to deliver against the agreed implementation schedules for each event; Ability to respond to unexpected requirements, failures or damage;

Industry and/or professional standards and codes of practice followed; Adherence to Risk Assessments, Method Statements and CDM

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

21 February 2022

Local time

12:00pm

Place

Aberdeen

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=680518.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:680518)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff Court

Aberdeen

AB10 1WP

Country

United Kingdom

