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Tender

WLC 7 Local Bus Contracts - 12 months

West Lothian Council

F02: Contract notice

Notice identifier: 2022/S 000-001899

Procurement identifier (OCID): ocds-h6vhtk-030e04

Published 21 January 2022, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

Catriona Peden

Email

catriona.peden@westlothian.gov.uk

Telephone

+44 1506283312

Fax

+44 1506281325

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<https://www.westlothian.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WLC 7 Local Bus Contracts - 12 months

Reference number

CC11735, CC11741, CC11739, CC11725, CC11726, CC11728, CC11729

II.1.2) Main CPV code

- 98111000 - Services furnished by business organisations

II.1.3) Type of contract

Services

II.1.4) Short description

Seven (7) local bus contracts for 12 month period to allow market to recover prior to longer term contracts being let

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

LBS 9

Lot No

7

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Livingston South Town Service (Mon - Sat)

II.2.4) Description of the procurement

Local bus route Livingston South Town Service (Mon - Sat)

II.2.5) Award criteria

Quality criterion - Name: Data and Reporting / Weighting: 9

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 90

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

DPS to be created before end of this contract and future call off contracts run via DPS

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders should answer these questions on Environmental, social and labour law in relation to compliance with the regulations covering Scotland and the UK.

Police Scotland will be consulted with regards to Serious and Organised Crime checks. Any links to this type of activity may cause your tender to be rejected.

II.2) Description

II.2.1) Title

LBS 31

Lot No

1

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services
- 63712000 - Support services for road transport

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Bathgate - Livingston via Linlithgow (Mon - Sat)

II.2.4) Description of the procurement

Local bus route Bathgate - Livingston via Linlithgow (Mon - Sat)

II.2.5) Award criteria

Quality criterion - Name: Data and reporting / Weighting: 9

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 90

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

DPS to be created before end of this contract and future call off contracts run via DPS

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders should answer these questions on Environmental, social and labour law in relation to compliance with the regulations covering Scotland and the UK.

Police Scotland will be consulted with regards to Serious and Organised Crime checks. Any links to this type of activity may cause your tender to be rejected.

II.2) Description

II.2.1) Title

LBS 31S

Lot No

2

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Bathgate - Livingston via Linlithgow (Sundays)

II.2.4) Description of the procurement

Local bus route Bathgate - Livingston via Linlithgow (Sundays)

II.2.5) Award criteria

Quality criterion - Name: Data and reporting / Weighting: 9

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 90

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

DPS to be created before end of this contract and future call off contracts run via DPS

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders should answer these questions on Environmental, social and labour law in relation to compliance with the regulations covering Scotland and the UK.

Police Scotland will be consulted with regards to Serious and Organised Crime checks. Any links to this type of activity may cause your tender to be rejected.

II.2) Description

II.2.1) Title

LBS 40-X40

Lot No

3

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

St John's Hospital to Edinburgh Royal Infirmary (Mon - Sun)

II.2.4) Description of the procurement

Local bus route St John's Hospital to Edinburgh Royal Infirmary (Mon - Sun)

II.2.5) Award criteria

Quality criterion - Name: Data and reporting / Weighting: 9

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 90

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

DPS to be created before end of this contract and future call off contracts run via DPS

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders should answer these questions on

Environmental, social and labour law in relation to compliance with the regulations covering Scotland and the UK.

Police Scotland will be consulted with regards to Serious and Organised Crime checks. Any links to this type of activity may cause your tender to be rejected.

II.2) Description

II.2.1) Title

LBS7

Lot No

6

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

St John's Hospital - South Queensferry via Livingston Centre, Craigshill, Uphall, Broxburn & Winchburgh (Mon - Sat)

II.2.4) Description of the procurement

Local Bus route St John's Hospital - South Queensferry via Livingston Centre, Craigshill, Uphall, Broxburn & Winchburgh (Mon - Sat)

II.2.5) Award criteria

Quality criterion - Name: Data and Reporting / Weighting: 9

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 90

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

DPS to be created before end of this contract and future call off contracts run via DPS

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders should answer these questions on Environmental, social and labour law in relation to compliance with the regulations covering Scotland and the UK.

Police Scotland will be consulted with regards to Serious and Organised Crime checks. Any links to this type of activity may cause your tender to be rejected.

II.2) Description

II.2.1) Title

LBS 5

Lot No

4

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Bathgate Town Service (Mon - Sat)

II.2.4) Description of the procurement

Local bus route Bathgate Town Service (Mon - Sat)

II.2.5) Award criteria

Quality criterion - Name: Data and reporting / Weighting: 9

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 90

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

DPS to be created before end of this contract and future call off contracts run via DPS

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders should answer these questions on Environmental, social and labour law in relation to compliance with the regulations covering Scotland and the UK.

Police Scotland will be consulted with regards to Serious and Organised Crime checks. Any links to this type of activity may cause your tender to be rejected.

II.2) Description

II.2.1) Title

LBS 6

Lot No

5

II.2.2) Additional CPV code(s)

- 60112000 - Public road transport services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Armadale & Whitburn Town Service (Mon - Sat)

II.2.4) Description of the procurement

Local bus route Armadale & Whitburn Town Service (Mon - Sat)

Two options are being offered for pricing.

II.2.5) Award criteria

Quality criterion - Name: Data and Reporting / Weighting: 9

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 90

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

DPS to be created before end of this contract and future call off contracts run via DPS

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Two options are included for pricing. Only one will be awarded

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: SPD Q3D.1, 3D.2 and 3D.3 Bidders should answer these questions on Environmental, social and labour law in relation to compliance with the regulations covering Scotland and the UK.

Police Scotland will be consulted with regards to Serious and Organised Crime checks.

Any links to this type of activity may cause your tender to be rejected.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Relevant PSV operator licence(s) or community bus permit number(s)

III.1.2) Economic and financial standing

List and brief description of selection criteria

Re SPD question 4B.6 West Lothian Council will use Dun and Bradstreet's DBAi financial reporting system to assess the financial stability of tenderers. Tenderers with a Failure Score of 35 or above on the DBAi system will be deemed to have evidenced satisfactory financial stability. Please note that 34 or less will not be considered as having met this criteria. If a tenderer has a Failure Score of less than 35, the tenderer may be required to submit their last three years accounts.

In the event that the tenderer is not required to publish accounts and therefore does not have a Dun & Bradstreet or equivalent rating, tenderers should be able to provide financial accounts when requested. The council will then conduct an analysis of the accounts to ensure that there is no significant financial risk. Please note that if you intend on attaching 2 years accounts, these must include financial data over a 3 year period.

It is recommended that candidates review their own Dun & Bradstreet Score in advance of submitting their tender. If following this review tenderers consider that the Dun & Bradstreet Score does not reflect their current financial status, details of this should be provided, complete with evidence of a good high street credit rating (the equivalent of Dun & Bradstreet score 35) from a recognised credit referencing agency. The council will review any such information as part of the evaluation of Tenderer's financial status.

In the event that a firm does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their Tender Submission is supported by a Parent Company Guarantee.

Should after review of the financial evaluation the tenderer fail, then the tender submission may be rejected.

Minimum level(s) of standards possibly required

Employer's (Compulsory) Liability: Min 5m GBP

Public Liability: Min 5m GBP

Other Insurance:

Motor vehicle insurance – Insurance appropriate for the purposes of the business i.e carriage of passengers for hire or reward

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

Accelerated procedure

Justification:

Due to late information on additional Government support for the industry due to the pandemic, and other extensions already issued to the pandemic taking existing contracts to the 50% financial limit new tenders are required for seven services

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 February 2022

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 February 2022

Local time

10:00am

Place

Online on PCS-Tender

Information about authorised persons and opening procedure

Online on PCS-Tender by WLC Corporate Procurement Staff

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: DPS to be created within the 12 month contracts and call offs for new routes to be in place for April 2023

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Re: SPD Q2B, complete information for all company directors, using home address.

TUPE – The incoming Contractor is responsible for obtaining legal and professional advice about relevant TUPE implications.

CONFIDENTIALITY - All information supplied by the Authority must be treated in confidence and not disclosed to third parties except

insofar as this is necessary to obtain sureties or quotations for the purpose of submitting the tender. All information supplied by you to the

Authority will similarly be treated in confidence except:

(i) for any information required to be disclosed or otherwise provided by the Authority to any person in order to comply with the Freedom of

Information (Scotland) Act 2002 and any codes of practice applicable from time to time relating to access to public authorities' information.

The Tenderer shall co-operate, facilitate, support and assist the Authority in the provision of this information. In the event the Authority is required to provide information to any person as a result of a request made to it under such Act and/or codes, the Authority shall adhere to the requirements of such Act and/or codes in disclosing information relating to this Agreement, the Project documents and the Contractor.

(ii) that references may be sought from banks, existing or past clients, or other referees submitted by the tenderers;

(iii) for the disclosure of such information with regard to the outcome of the procurement process as may be required to be published in the

Supplement to the Official Journal of the European Union in accordance with EU directives or elsewhere in accordance with the requirements of UK government policy on the disclosure of information relating to government contracts.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20475. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:680382)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Country

United Kingdom