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Tender

Europa School - Planned and Preventative Maintenance, Cleaning and Grounds Maintenance

Europa School

F02: Contract notice

Notice identifier: 2022/S 000-001889

Procurement identifier (OCID): ocds-h6vhtk-030dfa

Published 21 January 2022, 3:49pm

Section I: Contracting authority

I.1) Name and addresses

Europa School

Thame Lane

Culham

OX14 3DZ

Contact

Steven Parker

Email

tenders@minervapcs.com

Telephone

+44 1256467107

Country

United Kingdom

NUTS code

UKJ14 - Oxfordshire

Internet address(es)

Main address

<https://europaschooluk.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Educational Institute

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Europa School - Planned and Preventative Maintenance, Cleaning and Grounds Maintenance

Reference number

MPN-10204

II.1.2) Main CPV code

- 79993000 - Building and facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

Europa School is currently out to tender for the provision of Planned and Preventative Maintenance, Cleaning and Grounds Maintenance. The three services have been split into three lots. Lot 1 is Planned and Preventative Maintenance, Lot 2 is Cleaning Services and Lot 3 is Grounds Maintenance. The contracts are being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 1 September 2022. TUPE is expected to apply for Lots 1 and 2, details of which can be found in the tender documentation.

II.1.5) Estimated total value

Value excluding VAT: £1,597,500

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Planned and Preventative Maintenance

Lot No

1

II.2.2) Additional CPV code(s)

- 79993000 - Building and facilities management services
- 79993100 - Facilities management services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Europa School UK, Thame Lane, Culham OX14 3DZ

II.2.4) Description of the procurement

Europa School is currently out to tender for the provision of Planned and Preventative Maintenance. The school requires a Contractor to undertake the Planned and Preventative Maintenance services in accordance with good practice so as to provide a high standard of service across the school for the benefit of the school's staff and pupils, the local community and to provide an inviting environment for visitors. The Contractor will be responsible for the provision of skilled engineers and service personnel, to provide an efficient and timely facilities management service. They will need to ensure that curriculum used areas are safe and fit for purpose and that all other areas are kept in accordance with the service set out in this specification and reflect well on the school. The school are looking to reduce costs while ensuring adherence to statutory compliance requirements, creating improvements to the quality of the site and demonstrating systems that are simple to use for site staff to carry out their duties effectively. Thus, enabling senior School staff to be able to easily monitor compliance and quality of the site. The Contractor should keep abreast of the needs of the school and ensure that they are providing strategic advice and support for the premises management to be more effective and efficient. The contracts are being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 1 September 2022. TUPE is expected to apply for this Lot, details of which can be found in the tender documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £615,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with two possible extensions of 12 months meaning a maximum contract length of 5 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The duration detailed above includes the initial term of 3 years as well as the two optional contract extension periods of 12 months each.

II.2) Description

II.2.1) Title

Cleaning Services

Lot No

2

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Europa School UK, Thame Lane, Culham OX14 3DZ

II.2.4) Description of the procurement

Europa School is currently out to tender for the provision of Cleaning Services. Europa School requires a Contractor to undertake the cleaning services in accordance with good practice so as to provide a high standard of cleanliness throughout the school for the benefit of the school staff and pupils, the local community and to provide an inviting environment for visitors. The Contractor will be responsible for the provision of skilled cleaning operatives to provide an efficient and timely cleaning service. They will need to ensure that curriculum used areas are safe and fit for purpose and that all other areas are

kept tidy and reflect well on the school. The contracts are being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 1 September 2022. TUPE is expected to apply for this lot, details of which can be found in the tender documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £725,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with two possible extensions of 12 months meaning a maximum contract length of 5 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The duration detailed above includes the initial term of 3 years as well as the two optional contract extension periods of 12 months each.

II.2) Description

II.2.1) Title

Grounds Maintenance

Lot No

3

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Europa School UK, Thame Lane, Culham OX14 3DZ

II.2.4) Description of the procurement

Europa School is currently out to tender for the provision of Grounds Maintenance. Europa

School has been using external contractors to complete their grounds maintenance services for a number of years. They wish to tender for a Contractor to undertake the grounds maintenance service in accordance with good practice so as to provide a high standard of maintenance throughout the school grounds for the benefit of school staff and pupils along with providing an inviting, well managed environment for visitors. The grounds at the school play a major part in pupils learning and provide a safe, secure and pleasant environment for their learning, thus enhancing the pupils' social skills and interaction. The Contractor will need to ensure that curriculum used areas are safe and fit for purpose and reflect well on the school. Importantly, this contract is not just for basic maintenance throughout the school's grounds. The school requires the Contractor to be proactive in improving the appearance of the grounds. The successful bidder will be innovative in order to introduce new methodology or products and be able to demonstrate added value to the contract. The contracts are being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 1 September 2022.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £257,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with two possible extensions of 12 months meaning a maximum contract length of 5 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The duration detailed above includes the initial term of 3 years as well as the two optional contract extension periods of 12 months each.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 February 2022

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

1 April 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices will be published in 2025, 2026 or 2027 dependent on the exercising of contract extension options.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Europa School will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)

VI.4.4) Service from which information about the review procedure may be obtained

High Court

Strand

London

WC2A 2LL

Country

United Kingdom