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Tender

## **Employers Agent (SEL-12-2425))**

Employers Agent

F02: Contract notice

Notice identifier: 2025/S 000-001884

Procurement identifier (OCID): ocds-h6vhtk-04d4ae

Published 20 January 2025, 2:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Employers Agent

Bryer Ash Business Park, Bradford Road, Trowbridge, Wiltshire BA14 8RT

Trowbridge

BA14 8RT

#### **Contact**

Darren Holloway

#### **Email**

[Darren.Holloway@selwoodhousing.com](mailto:Darren.Holloway@selwoodhousing.com)

#### **Telephone**

+44 1225715971

#### **Country**

United Kingdom

**NUTS code**

UKK15 - Wiltshire CC

**Internet address(es)**

Main address

<https://www.selwoodhousing.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/selwoodhousinggroup.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Employers Agent (SEL-12-2425))

Reference number

SEL-00000070

### **II.1.2) Main CPV code**

- 71520000 - Construction supervision services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Framework Agreement and Contract will be for the provision of employer's agent services. Successful bidders will be appointed onto the Framework Agreement whose aim is deliver employers agent services on the Authority's new build developments. The employer's agent is responsible for a lot of important functions, including the issuing of contract variations and determining whether the homes have reached the next required stage to authorise payment of a valuation.

### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 71530000 - Construction consultancy services
- 45000000 - Construction work
- 71541000 - Construction project management services

### **II.2.3) Place of performance**

NUTS codes

- UKK15 - Wiltshire CC

Main site or place of performance

Selwood Housing Society Limited properties across the Wiltshire area

### **II.2.4) Description of the procurement**

The procurement aims to establish a framework for a maximum of 5 companies who will be contracted to deliver employers agent services for Selwood Housing Society Limited. The employer's agent is responsible for a lot of important functions, including the issuing of contract variations and determining whether the homes have reached the next required stage to authorise payment of a valuation. The framework will be live for 4 years and will allow for direct awards and further competitions.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Renewals will be issued in due course.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The framework will run for 4 years

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 February 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

19 February 2025

Local time

12:00pm

Place

Via the Intend portal

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2029

**VI.4) Procedures for review**

**VI.4.1) Review body**

Selwood Housing Society Limited

Trowbridge

Country

United Kingdom