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Tender

## **LUV01233- For the Provision of an Apprenticeship Management System**

University of Leicester

F02: Contract notice

Notice identifier: 2025/S 000-001877

Procurement identifier (OCID): ocds-h6vhtk-04d4a9

Published 20 January 2025, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Leicester

University Road

Leicester

LE1 7RH

#### **Contact**

Sumaya Makda

#### **Email**

[smam5@leicester.ac.uk](mailto:smam5@leicester.ac.uk)

#### **Telephone**

+44 1162522522

#### **Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<https://www.delta-esourcing.com/tenders/UK-title/95W2ZX4VJ9>

Buyer's address

<https://le.ac.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Leicester:-Software-package-and-information-systems./95W2ZX4VJ9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/95W2ZX4VJ9>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-title/95W2ZX4VJ9>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

LUV01233- For the Provision of an Apprenticeship Management System

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The UOL requires an effective solution to manage the complexity of recruiting, training, and monitoring apprentices, ensuring alignment with regulatory standards and achieving desired outcomes. An Apprenticeship Management System (AMS) addresses this need by automating administrative tasks, tracking progress, and facilitating communication between apprentices, employers, and training providers. This requirement arises from the necessity to streamline processes, improve efficiency, and maintain compliance over the lifecycle of apprenticeship contracts.

#### **II.1.5) Estimated total value**

Value excluding VAT: £450,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

Main site or place of performance

Leicester

#### **II.2.4) Description of the procurement**

The UOL requires an effective solution to manage the complexity of recruiting, training, and monitoring apprentices, ensuring alignment with regulatory standards and achieving desired outcomes. An Apprenticeship Management System (AMS) addresses this need by automating administrative tasks, tracking progress, and facilitating communication between apprentices, employers, and training providers. This requirement arises from the necessity to streamline processes, improve efficiency, and maintain compliance over the lifecycle of apprenticeship contracts.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £450,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 20 May 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

20 February 2025

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://universityofleicester.delta-esourcing.com/tenders/UK-UK-Leicester:-Software-package-and-information-systems./95W2ZX4VJ9>

To respond to this opportunity, please click here:

<https://universityofleicester.delta-esourcing.com/respond/95W2ZX4VJ9>

GO Reference: GO-2025120-PRO-29176646

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Leicester

University Road

Leicester

LE1 7RH

Email

[procurement@le.ac.uk](mailto:procurement@le.ac.uk)

Telephone

+44 1162522522

Country

United Kingdom

Internet address

<https://le.ac.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

University of Leicester

University Road

leicester

le1 7rh

Email

[procurement@le.ac.uk](mailto:procurement@le.ac.uk)

Telephone

+44 1162522522

Country

United Kingdom

Internet address

<https://le.ac.uk/>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with Regulations 86 and 87 of the Public Contracts Regulations 2015, the University will incorporate a 10 calendar days standstill period starting from the day information on the award of the contract was communicated to tenderers. The regulations provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

