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Tender

## **Tree Maintenance**

Phoenix Community Housing

F02: Contract notice

Notice identifier: 2021/S 000-001859

Procurement identifier (OCID): ocds-h6vhtk-028e99

Published 29 January 2021, 2:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Phoenix Community Housing

The Green Man, 355 Bromley Road

London

SE6 2RP

#### **Email**

[james.peters@phoenixch.org.uk](mailto:james.peters@phoenixch.org.uk)

#### **Telephone**

+44 8000285700

#### **Country**

United Kingdom

#### **NUTS code**

UKI44 - Lewisham and Southwark

**Internet address(es)**

Main address

[www.phoenixch.org.uk/](http://www.phoenixch.org.uk/)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA22607](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA22607)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

**I.4) Type of the contracting authority**

Other type

Social Housing Provider

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tree Maintenance

#### **II.1.2) Main CPV code**

- 77211500 - Tree-maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Phoenix Community Housing have about 6,000 properties either on estates or on streets, with 3,000 estate and street trees plus trees in resident's gardens. We are seeking to appoint a professionally qualified competent contractor to undertake tree maintenance work on these trees. All work will be within the Bellingham and Downham areas of the London Borough of Lewisham.

This includes the felling, pruning and pollarding of trees in communal areas, ie estates and street greens, as part of planned annual work and the felling, pruning and pollarding trees of trees in tenant's gardens where they have become overgrown in response to requests from tenants or where they are presenting a Health and Safety risk or damaging property.

#### **II.1.5) Estimated total value**

Value excluding VAT: £115,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

Bellingham and Downham in the London Borough of Lewisham

#### **II.2.4) Description of the procurement**

Bidders are referred to schedule 3 of the contract, which lists the documents that need to be submitted as part of your bid. This also details which award criteria they relate to and the weighting.

Please note that Schedule 2, the Schedule of Rates, should be returned as an excel document. This has been attached as a separate excel document or can be cut and pasted from the Word document into Excel.

The contract itself and the data protection agreement, schedule 5, would only be completed and submitted at the point of contract award.

I am happy to respond to questions submitted through the portal but am not able to respond directly to bidders individually.

James Peters

#### **II.2.5) Award criteria**

Quality criterion - Name: Mandatory Policies / Weighting: 10

Quality criterion - Name: Health and Safety / Weighting: 25

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Management and Resources / Weighting: 5

Price - Weighting: 50

#### **II.2.6) Estimated value**

Value excluding VAT: £115,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

Option to renew for further 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 March 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30 April 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

2 March 2021

Local time

12:00pm

Place

Online

Information about authorised persons and opening procedure

James Peters

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=221837](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=221837).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:221837)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>