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Tender

Cleaning and Hygiene Maintenance Contract

Tunbridge Wells Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-001854

Procurement identifier (OCID): ocds-h6vhtk-028e94

Published 29 January 2021, 2:25pm

Section I: Contracting authority

I.1) Name and addresses

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

Contact

Mr Dan Hutchins

Email

dan.hutchins@tunbridgewells.gov.uk

Telephone

+44 1892526121

Country

United Kingdom

NUTS code

UKJ46 - West Kent

Internet address(es)

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=e7e032c9-3a62-eb11-8106-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=e7e032c9-3a62-eb11-8106-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning and Hygiene Maintenance Contract

Reference number

DN523081

II.1.2) Main CPV code

- 90911000 - Accommodation, building and window cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Tunbridge Wells Borough Council (TWBC or The Council) is looking to award a contract to a suitably experienced and qualified contractor to undertake the cleaning and hygiene maintenance for a number of operational properties in line with the specification outlined within. The service is currently delivered to operational properties through a single supplier. The Council is looking to deliver a quality service to its operational sites, but is currently undertaking a review of how it delivers services in light of the very challenging financial position that the Covid 19 pandemic has created. It is important that the successful contractor is flexible, and can present ideas and working methods that will create efficiencies and ensure savings are made as part of this contract. Provisional Key Dates: • Issue ITT : 29 January 2021 • Expression of Interest Deadline: 12:00pm Friday 19 February 2021 • Deadline ITT returns: 12:00pm Friday 26 February 2021 • Tender Evaluation: 1 and 2 March 2021 • Tender Contractor Interviews: 4 March 2021 • Contract award: 12 March 2021 • Commence Contract: May 2021

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ46 - West Kent

II.2.4) Description of the procurement

Tunbridge Wells Borough Council (TWBC or The Council) is looking to award a contract to a suitably experienced and qualified contractor to undertake the cleaning and hygiene maintenance for a number of operational properties in line with the specification outlined within. The service is currently delivered to operational properties through a single supplier. The Council is looking to deliver a quality service to its operational sites, but is currently undertaking a review of how it delivers services in light of the very challenging financial position that the Covid 19 pandemic has created. It is important that the successful contractor is flexible, and can present ideas and working methods that will create efficiencies and ensure savings are made as part of this contract. Provisional Key Dates: • Issue ITT : 29 January 2021 • Expression of Interest Deadline: 12:00pm Friday 19 February 2021 • Deadline ITT returns: 12:00pm Friday 26 February 2021 • Tender Evaluation: 1 and 2 March 2021 • Tender Contractor Interviews: 4 March 2021 • Contract award: 12 March 2021 • Commence Contract: May 2021

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two possible 12 month extensions available at the end of the initial 36 month term

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 February 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

26 February 2021

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Mid Kent Legal Services

Town Hall

Royal Tunbridge Wells

TN1 1RS

Telephone

+44 1892526121

Country

United Kingdom