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Tender

## **Cleaning and Hygiene Maintenance Contract**

Tunbridge Wells Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-001854

Procurement identifier (OCID): ocds-h6vhtk-028e94

Published 29 January 2021, 2:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

#### **Contact**

Mr Dan Hutchins

#### **Email**

[dan.hutchins@tunbridgewells.gov.uk](mailto:dan.hutchins@tunbridgewells.gov.uk)

#### **Telephone**

+44 1892526121

#### **Country**

United Kingdom

**NUTS code**

UKJ46 - West Kent

**Internet address(es)**

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=e7e032c9-3a62-eb11-8106-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=e7e032c9-3a62-eb11-8106-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning and Hygiene Maintenance Contract

Reference number

DN523081

#### **II.1.2) Main CPV code**

- 90911000 - Accommodation, building and window cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tunbridge Wells Borough Council (TWBC or The Council) is looking to award a contract to a suitably experienced and qualified contractor to undertake the cleaning and hygiene maintenance for a number of operational properties in line with the specification outlined within. The service is currently delivered to operational properties through a single supplier. The Council is looking to deliver a quality service to its operational sites, but is currently undertaking a review of how it delivers services in light of the very challenging financial position that the Covid 19 pandemic has created. It is important that the successful contractor is flexible, and can present ideas and working methods that will create efficiencies and ensure savings are made as part of this contract. Provisional Key Dates: • Issue ITT : 29 January 2021 • Expression of Interest Deadline: 12:00pm Friday 19 February 2021 • Deadline ITT returns: 12:00pm Friday 26 February 2021 • Tender Evaluation: 1 and 2 March 2021 • Tender Contractor Interviews: 4 March 2021 • Contract award: 12 March 2021 • Commence Contract: May 2021

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ46 - West Kent

#### **II.2.4) Description of the procurement**

Tunbridge Wells Borough Council (TWBC or The Council) is looking to award a contract to a suitably experienced and qualified contractor to undertake the cleaning and hygiene maintenance for a number of operational properties in line with the specification outlined within. The service is currently delivered to operational properties through a single supplier. The Council is looking to deliver a quality service to its operational sites, but is currently undertaking a review of how it delivers services in light of the very challenging financial position that the Covid 19 pandemic has created. It is important that the successful contractor is flexible, and can present ideas and working methods that will create efficiencies and ensure savings are made as part of this contract. Provisional Key Dates: • Issue ITT : 29 January 2021 • Expression of Interest Deadline: 12:00pm Friday 19 February 2021 • Deadline ITT returns: 12:00pm Friday 26 February 2021 • Tender Evaluation: 1 and 2 March 2021 • Tender Contractor Interviews: 4 March 2021 • Contract award: 12 March 2021 • Commence Contract: May 2021

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two possible 12 month extensions available at the end of the initial 36 month term

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 February 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 February 2021

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Mid Kent Legal Services

Town Hall

Royal Tunbridge Wells

TN1 1RS

Telephone

+44 1892526121

Country

United Kingdom