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Tender

## **Cornwall Education Learning Trust ~ Catering Tender**

Cornwall Education Learning Trust  
Bodmin College  
Brannel School  
Carclaze CP School  
Fowey Primary School  
Lostwithiel Primary School  
Luxulyan School  
Mevagissey Community Primary School  
Mount Charles School  
Newquay Junior Academy  
Newquay Primary Academy  
Newquay Tretherras School  
Penrice Academy  
Poltair School  
Pondhu Primary School  
Port Isaac Academy  
St Mewan CP School

F02: Contract notice

Notice identifier: 2025/S 000-001845

Procurement identifier (OCID): ocds-h6vhtk-04d496

Published 20 January 2025, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cornwall Education Learning Trust

Atlantic Centre, Trenance Leisure Park, Newquay

Cornwall

TR7 2LZ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.celtrust.org/>

**I.1) Name and addresses**

Bodmin College

Lostwithiel Road, Bodmin

Cornwall

PL31 1DD

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://mainsite.bodmincollege.co.uk/>

**I.1) Name and addresses**

Brannel School

Rectory Road, ST Stephen

Cornwall

PL26 7RN

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://brannel.com/our-school-2/>

### **I.1) Name and addresses**

Carclaze CP School

St Pirans Close, St Austell

Cornwall

PL25 3TF

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKK3 - Cornwall and Isles of Scilly

#### **Internet address(es)**

Main address

<https://www.carclazesch.org/website>

### **I.1) Name and addresses**

Fowey Primary School

Windmill, Fowey

Cornwall

PL23 1HH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.fowey-ji.cornwall.sch.uk/web>

**I.1) Name and addresses**

Lostwithiel Primary School

Bodmin Hill, Lostwithiel

Cornwall

PL22 0AJ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.lostwithiel.cornwall.sch.uk/web>

**I.1) Name and addresses**

Luxulyan School

Luxulyan, Bodmin

Cornwall

PL30 5EE

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://luxulyan.eschools.co.uk/web>

**I.1) Name and addresses**

Mevagissey Community Primary School

Old Road, Trewinney, Mevagissey

Cornwall

PL26 6TD

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.mevagisseysch.org/web>

**I.1) Name and addresses**

Mount Charles School

Morven Road, St Austell

Cornwall

PL25 4PP

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://mount-charles.eschools.co.uk/web>

**I.1) Name and addresses**

Newquay Junior Academy

Edgcumbe Avenue, Newquay

Cornwall

TR7 2NL

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.newquayjunior.net/web>

**I.1) Name and addresses**

Newquay Primary Academy

Yeoman Way, Tretherras Road, Newquay

Cornwall

TR7 2SL

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address



<https://www.newquayprimary.net/web/>

### **I.1) Name and addresses**

Newquay Tretherras School

Trevenson Road, Newquay

Cornwall

TR7 3BH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Country**

United Kingdom

#### **Region code**

UKK3 - Cornwall and Isles of Scilly

#### **Internet address(es)**

Main address

<https://tretherras.net/>

### **I.1) Name and addresses**

Penrice Academy

Charlestown Road, St Austell

Cornwall

PL25 3NR

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.penriceacademy.org/>

**I.1) Name and addresses**

Poltair School

Trevarthian Road, St Austell

Cornwall

PL25 4BZ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.poltairschool.co.uk/>

**I.1) Name and addresses**

Pondhu Primary School

Penwinnick Road, St Austell

Cornwall

PL25 5DS

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.pondhu.cornwall.sch.uk/web>

**I.1) Name and addresses**

Port Isaac Academy

Mayfield Road, Port Isaac

Cornwall

PL29 3RT

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://www.portisaacschool.co.uk/web>

**I.1) Name and addresses**

St Mewan CP School

St Meqan Lane, St Austell

Cornwall

PL26 7DP

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKK3 - Cornwall and Isles of Scilly

**Internet address(es)**

Main address

<https://st-mewan.eschools.co.uk/web>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/695VU8479J>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cornwall Education Learning Trust ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The contract covers the scope for the provision of all catering services across the Trust, which also includes all hospitality and free issue requirements.

The duration of the contract being offered is for an initial three-year period commencing on 01 September 2025, with the potential to extend for a further two 12-month periods. These extensions will be granted by mutual consent and on the same terms and conditions as the original contract without the right to further extend beyond the full five years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £9,057,906

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK3 - Cornwall and Isles of Scilly

Main site or place of performance

Cornwall and Isles of Scilly

#### **II.2.4) Description of the procurement**

The contract covers the scope for the provision of all catering services across the Trust, which also includes all hospitality and free issue requirements.

The duration of the contract being offered is for an initial three-year period commencing on 01 September 2025, with the potential to extend for a further two 12-month periods. These extensions will be granted by mutual consent and on the same terms and conditions as the original contract without the right to further extend beyond the full five years.

The contract being offered within this tender will be on a guaranteed performance basis, with an expected profit share of any betterment to the agreed budget.

The Trust are seeking a suitably experienced, education catering contractor who is able to evidence working within both Primary and Secondary Schools. The successful contractor will already have adequate resource, contract support and operational flexibility within the South West region, that is to be deployed to support the contract as and when needed moving forwards into this contractual term.

The services are currently outsourced and TUPE is expected to apply. It is possible that some of the current employees are members of the Local Government Pension Scheme (LGPS) and, in this instance, the successful contractor will be expected to gain Admitted Body Status (ABS) in order to continue contributing to the scheme.

The Trust wishes to achieve as a result of this tender process:

- 1.The provision of a colourful, healthy and balanced food offer. This should be inclusive of those with special dietary requirements.
- 2.An innovative and flexible menu offering frequent themed menus and initiatives that support the curriculum and various school led activities, ensuring the food offer remains varied and enticing to its customers.
- 3.A suitable, effective marketing campaign in order to maximise on sales revenue, thus resulting in a cost efficient service.
- 4.A strong relief network to ensure absences, both short and long term, can be covered.
- 5.Improved sustainability across the estate, in order to achieve the Trust's longer term strategic goals towards carbon neutrality.
- 6.A partnership with the successful contractor in order to develop the existing service.

It is expected that experienced and insightful contract management will promote good levels of communication and engagement across the Trust. The management team should be proactive in communicating directly with School Leaders, as well as through frequent contract review meetings to ensure that the Trust is up to date with the performance of the contract, both financial and operational.

This enhanced service should be supported by a well-trained and supported catering team across the Schools, with a focus by the successful contractor on both craft training and customer service.

There needs to be total transparency with accounts that are clear and easy to understand. The monthly invoice should be supported by a breakdown of the contract's financial performance against budget.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £9,057,906

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 February 2025

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 March 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Cornwall:-Catering-services./695VU8479J>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/695VU8479J>

GO Reference: GO-2025120-PRO-29176492

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Cornwall Education Learning Trust

Atlantic Centre, Trenance Leisure Park, Newquay

Cornwall

TR7 2LZ

Country

United Kingdom