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Tender

School Cleaning Services for St Thomas Catholic Academies Trust

St Thomas Catholic Academies Trust

F02: Contract notice

Notice identifier: 2025/S 000-001837

Procurement identifier (OCID): ocids-h6vhtk-04d491

Published 20 January 2025, 11:58am

Section I: Contracting authority

I.1) Name and addresses

St Thomas Catholic Academies Trust

Luton

LU4 0PF

Contact

Gail Heath, Panache Consultancy

Email

gail@panacheconsultancy.co.uk

Telephone

+44 1275871798

Country

United Kingdom

Region code

UKH2 - Bedfordshire and Hertfordshire

Companies House

09660515

Internet address(es)

Main address

<https://www.stcat.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.dropbox.com/scl/fo/zuxhs0xg9wcjn3pzcv0yr/AASlLlrqODWV2CeXKP5-M4?rlkey=rz7mga27twhgp4k5pghdjlcgo&st=q8s87x07&dl=0>

Additional information can be obtained from another address:

Panache Consultancy

Clevedon

Email

gail@panacheconsultancy.co.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.panacheconsultancy.co.uk/>

Tenders or requests to participate must be submitted to the following address:

Panache Consultancy

Clevedon

Email

gail@panacheconsultancy.co.uk

Telephone

+44 1275871798

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.panacheconsultancy.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

School Cleaning Services for St Thomas Catholic Academies Trust

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Working across the south of the Diocese of Northampton, St Thomas Catholic Academies Trust is proud to serve 17 school communities in Luton, Buckinghamshire, Slough and Central Bedfordshire.

The Trust is undertaking this procurement exercise to source school cleaning contractor(s) for all the schools within the Trust, on a 3 year (plus possible extension on a +1year, +1year basis) starting from 1 September 2025.

The contract is being tendered across four geographical Lots (Luton, Slough, Aylesbury and Bucks), and Bidders are invited to apply for one or more Lots.

The services required are for comprehensive daily school cleaning services during term time and periodic cleaning outside of term time as per each individual school's requirements (which are outlined in the tender documents).

The Trust wishes to appoint a cleaning contractor with the vision and flexibility to manage and maintain the high standards required over the length of the contract, with a proactive approach to service development and innovation.

The services are currently outsourced to various contractors.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

STCAT Cleaning Services for Lot 1 - Luton Schools

Lot No

1

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKH2 - Bedfordshire and Hertfordshire

Main site or place of performance

STCAT schools in Luton - 1 x secondary school plus 5 x primary schools.

List of schools are provided in Selection Questionnaire document, Appendix 1.

II.2.4) Description of the procurement

The contract is being offered for three years with the option to extend for a further two periods of 12 months, with a start date of 1 September 2025.

Contract is currently outsourced to various contractors. TUPE will apply. Further details can be found in the tender documentation.

Independent FM consultants, Panache Consultancy, are assisting the Trust with this 2-stage procurement process for cleaning services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Up to 24 months, on a +1 year, +1 year basis.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Interested parties are to complete a Selection Questionnaire, which can be accessed via the link provided in the Contract Notice (see Section 1.3, Communications).

For any queries or further information, please contact gail@panacheconsultancy.co.uk

II.2) Description

II.2.1) Title

STCAT Cleaning Services for Lot 2 - Slough Schools

Lot No

2

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Main site or place of performance

STCAT schools in Slough - 1 x secondary school plus 3x primary schools.

List of schools are provided in Selection Questionnaire document, Appendix 1.

II.2.4) Description of the procurement

The contract is being offered for three years with the option to extend for a further two periods of 12 months, with a start date of 1 September 2025.

Contract is currently outsourced to various contractors. TUPE will apply. Further details can be found in the tender documentation.

Independent FM consultants, Panache Consultancy, are assisting the Trust with this 2-stage procurement process for cleaning services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Up to 24 months, on a +1 year, +1 year basis.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Interested parties are to complete a Selection Questionnaire, which can be accessed via the link provided in the Contract Notice (see Section 1.3, Communications).

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II.2) Description

II.2.1) Title

STCAT Cleaning Services for Lot 3 - Aylesbury Schools

Lot No

3

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Main site or place of performance

STCAT schools in Aylesbury - 1 x all through school (primary and secondary) plus 1 x junior, 1 x infant and 1 x primary school.

List of schools are provided in Selection Questionnaire document, Appendix 1.

II.2.4) Description of the procurement

The contract is being offered for three years with the option to extend for a further two periods of 12 months, with a start date of 1 September 2025.

Contract is currently outsourced to various contractors. TUPE will apply. Further details can be found in the tender documentation.

Independent FM consultants, Panache Consultancy, are assisting the Trust with this 2-stage procurement process for cleaning services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Up to 24 months, on a +1 year, +1 year basis.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Interested parties are to complete a Selection Questionnaire, which can be accessed via the link provided in the Contract Notice (see Section 1.3, Communications).

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II.2) Description

II.2.1) Title

STCAT Cleaning Services for Lot 4 - Bucks Schools

Lot No

4

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Main site or place of performance

STCAT schools in Bucks - 1 x secondary school plus 3 x primary schools.

List of schools are provided in Selection Questionnaire document, Appendix 1.

II.2.4) Description of the procurement

The contract is being offered for three years with the option to extend for a further two periods of 12 months, with a start date of 1 September 2025.

Contract is currently outsourced to various contractors. TUPE will apply. Further details can be found in the tender documentation.

Independent FM consultants, Panache Consultancy, are assisting the Trust with this 2-stage procurement process for cleaning services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Up to 24 months, on a +1 year, +1 year basis.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Interested parties are to complete a Selection Questionnaire, which can be accessed via the link provided in the Contract Notice (see Section 1.3, Communications).

For any queries or further information, please contact gail@panacheconsultancy.co.uk

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 February 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

3 March 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

For further information, please contact Gail Heath at Panache Consultancy at gail@panacheconsultancy.co.uk

NOTE: to register your interest in this notice and obtain any additional information, please visit the Find A Tender website at

<https://www.find-tender.service.gov.uk/>

The Selection Questionnaire can be accessed via the link provided.

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

London

Country

United Kingdom