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Contract

## **Transcription Services**

Cardiff University

F03: Contract award notice

Notice identifier: 2022/S 000-001827

Procurement identifier (OCID): ocds-h6vhtk-02fd4f

Published 21 January 2022, 11:25am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

#### **Email**

[Hearns1@cardiff.ac.uk](mailto:Hearns1@cardiff.ac.uk)

#### **Telephone**

+44 2920879648

#### **Country**

United Kingdom

#### **NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0258](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Transcription Services

Reference number

CU.713.SH

#### **II.1.2) Main CPV code**

- 79540000 - Interpretation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The desired outcome of this procurement process is to establish a two lot framework agreement that has up to 5 suppliers on each lot that can offer Transcription Services to the University.

Lot 1: English Transcription

Lot 2: Welsh Transcription Services

Both lots require academic and medical Transcription Services, utilised across many schools/departments within the University including Arts, Humanities & Social Sciences, Biosciences, Architecture, Psychology, Healthcare Sciences and Pharmacy.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

English Transcription Service

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

## **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

## **II.2.4) Description of the procurement**

The desired outcome of this procurement process is to establish a two lot framework agreement that has up to 5 suppliers on each lot that can offer Transcription Services to the University.

Lot 1: English Transcription

Lot 2: Welsh Transcription Services

Both lots require academic and medical Transcription Services, utilised across many schools/departments within the University including Arts, Humanities & Social Sciences, Biosciences, Architecture, Psychology, Healthcare Sciences and Pharmacy.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50%

Price - Weighting: 50%

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

## Welsh Transcription Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

### **II.2.4) Description of the procurement**

The desired outcome of this procurement process is to establish a two lot framework agreement that has up to 5 suppliers on each lot that can offer Transcription Services to the University.

Lot 1: English Transcription

Lot 2: Welsh Transcription Services

Both lots require academic and medical Transcription Services, utilised across many schools/departments within the University including Arts, Humanities & Social Sciences, Biosciences, Architecture, Psychology, Healthcare Sciences and Pharmacy.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50%

Price - Weighting: 50%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-030168](#)

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## **Section V. Award of contract**

### **Contract No**

CU.713.SH

### **Lot No**

1

### **Title**

English Transcription Service

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section V. Award of contract**

### **Contract No**

CU.713.SH

### **Lot No**

2

### **Title**

Welsh Transcription Services

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(WA Ref:117859)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom