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Tender

Calvay and Wellhouse HAs- Common Close Cleaning 2025

Calvay Housing Association Limited
Wellhouse Housing Association

F02: Contract notice

Notice identifier: 2025/S 000-001826

Procurement identifier (OCID): ocds-h6vhtk-04d487

Published 20 January 2025, 10:34am

Section I: Contracting authority

I.1) Name and addresses

Calvay Housing Association Limited

16 Calvay Road

Glasgow

G33 4RE

Email

enquiries@calvay.org.uk

Telephone

+44 1417717722

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.calvay.org.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15182

I.1) Name and addresses

Wellhouse Housing Association

The Hub, 49 Wellhouse Crescent, Wellhouse

Glasgow

G33 4LA

Email

robert@wellhouseha.org.uk

Telephone

+44 1417812128

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.wellhouseha.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14502

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Calvay and Wellhouse HAs- Common Close Cleaning 2025

Reference number

6393

II.1.2) Main CPV code

- 90911200 - Building-cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Candidate(s) will be responsible for the external and internal cleaning of common areas in/ to the Employer's tenanted properties including: brush and mop all stairs, landings and internal bin stores; sweep pathways; wipe down all controlled entry doors and glass panels inside and out; wash all common landing windows and sheltered housing common room windows, inside and out; provide all necessary cleaning supplies and safe temporary access; and all resultant communication/ quality control including monitoring forms [schedule 8], to occupied closes at Various Addresses, Glasgow G33

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90911200 - Building-cleaning services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

G33

II.2.4) Description of the procurement

The tender evaluation will comprise the SPD, your quality score for your Tender Quality Submission [CDP]; and the Tender Sum for each individual Association, not the contract sum stated on the Form of Tender.

The SPD will assess the selection criteria as a pass or fail to identify contractors who pass by meeting the specified criteria. Only those contractors who achieve an SPD pass will have their tender quality and price considered/ evaluated.

The criteria for price/ quality scoring will be to reach a total percentage score as follows:

Price (tender)- deducting 1% from 100 for every percentage point each tender is in excess of the lowest tender, prior to weighting (Note that the price used for tender evaluation shall not be the contract sum. The Price used for price/ quality assessment for each individual Association shall be the relevant Schedule 1a or 1b close cleaning tender sum plus the 'schedule 2 additional rates' tender sum).

Quality- Tender Quality Submission [CDP] scoring will be maximum 100 marks, submissions ranked in relation to the other candidates based on the Employers' stated aspirations/ requirements and the information provided by the candidate(s). Tender Quality Submission [CDP] scores will be converted to a percentage, prior to weighting.

The tender price used for tender evaluation shall not be the contract sum. The tender price used for price/ quality assessment for each individual Association shall be the relevant Schedule 1a or 1b close cleaning tender sum plus the 'schedule 2 additional rates' tender sum. The Employers may accept more than one tender, where the tender evaluation results in two different contractors being successful, one for each Association

II.2.5) Award criteria

Quality criterion - Name: CDP Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The initial contract period will be 1st April 2025 to 31st March 2026, with options to extend the contract solely at the Employer's discretion on an annual basis thereafter to 31st March 2030.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Refer Instructions to Contractors and Project Criteria at Specification of Works pages 5-13 inc.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Refer to SPD and Specification of Works pages 8-9.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Refer to Specification of Works

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 February 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 February 2025

Local time

12:30pm

Place

Calvay Housing Association, 16 Calvay Road, Glasgow G33 4RE

Information about authorised persons and opening procedure

Staff and committee members in accordance with Calvay HA and Wellhouse HA tendering procedures

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Candidates must refer to the 'Instructions to Contractors and Project Criteria' at Specification of Works pages 5-13 inc.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=788218.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Refer Specification of Works, Schedule 7

(SC Ref:788218)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=788218

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9TW

Email

glasgow@scotcourts.gov.uk

Telephone

+44 1414298888

Country

United Kingdom

Internet address

www.scotcourts.gov.uk