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Tender

## **Woodard Academies Trust - Cleaning Services**

Woodard Academies Trust

F02: Contract notice

Notice identifier: 2021/S 000-001826

Procurement identifier (OCID): ocids-h6vhtk-028e78

Published 29 January 2021, 11:51am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Woodard Academies Trust

1 Adam Street

London

WC2N 6LE

#### **Contact**

Lorraine Ashover

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKI32 - Westminster

**Internet address(es)**

Main address

[www.woodardacademies.co.uk](http://www.woodardacademies.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Education institute

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Woodard Academies Trust - Cleaning Services

Reference number

MPN-10179

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Woodard Academies Trust is currently out to tender for the provision of a full daily cleaning service. The Trust has six schools within it of which five are included in this tender process. The procurement has been split into Lots to maximise flexibility particularly in light of the wide geographic spread of the school locations. The contract is being offered for a 3 years with the option to extend for a further two periods of 12 months. The contract commencement date is 1 September 2021. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. A day janitor service is also required on some sites. TUPE is expected to apply, details of which can be found in the tender documentation. Some staff are members of the Local Government Pension Scheme.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,435,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

Kings Priory School

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

Main site or place of performance

Huntington Place, Tynemouth, North Shields, NE30 4RF and Percy Park Road, Tynemouth, North Shields, NE30 4LS

### **II.2.4) Description of the procurement**

Kings Priory School are currently out to tender for the provision of a full daily cleaning service including a daytime janitor service. The contract is for a full daily cleaning service during during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation. In addition, there is one operative who is eligible to join the Local Government Pension Scheme although they are not currently a member.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £560,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

### **II.2) Description**

### **II.2.1) Title**

Polam Hall School

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKC13 - Darlington

Main site or place of performance

Grange Road, Darlington, County Durham, DL1 5PA

### **II.2.4) Description of the procurement**

Polam Hall School are currently out to tender for the provision of a full daily cleaning service. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation. In addition, operatives are in the Durham County Council Local Government Pension Scheme.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £425,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

A maximum of 5 suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

St Augustine Academy

Lot No

3

**II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

**II.2.3) Place of performance**

NUTS codes

- UKJ45 - Mid Kent

Main site or place of performance

Oakwood Road, Maidstone, Kent, ME16 8AE

**II.2.4) Description of the procurement**

St Augustine Academy is currently out to tender for the provision of a full daily cleaning service. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation. In addition, operatives are in the Kent Local Government Pension Scheme.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £650,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No



### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

A maximum of 5 suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

Sir Robert Woodard Academy

Lot No

4

**II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

**II.2.3) Place of performance**

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

Upper Boundstone Lane, Lancing, BN15 9QZ

**II.2.4) Description of the procurement**

Sir Robert Woodard Academy is currently out to tender for the provision of a full daily cleaning service. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation. In addition, operatives are in the West Sussex Local Government Pension Scheme.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £850,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

A maximum of 5 suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

### **II.2) Description**

#### **II.2.1) Title**

The Littlehampton Academy

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

Fitzalan Road, Littlehampton, West Sussex, BN17 6FE

### **II.2.4) Description of the procurement**

The Littlehampton Academy is currently out to tender for the provision of a full daily cleaning service. The contract is for a full daily cleaning service during during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation. In addition, operatives are in the West Sussex Local Government Pension Scheme.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £950,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

A maximum of 5 suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 March 2021

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

29 March 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices will be published in 2024, 2025 or 2026 dependent on whether the Trust exercises the optional contract extension periods.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand, Holborn

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Woodard Academies Trust will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)