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Tender

## **ID 3321910 - DoF - CPD Renewal of AutoDesk Licences Subscription 2021-2024**

Department of Finance - CPD

F02: Contract notice

Notice identifier: 2021/S 000-001820

Procurement identifier (OCID): ocds-h6vhtk-028e72

Published 29 January 2021, 10:48am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Finance - CPD

303 Airport Road West

BELFAST

BT3 9ED

#### **Contact**

ssdadmin.cpdfinance-ni.gov.uk

#### **Email**

[ssdadmin.cpd@finance-ni.gov.uk](mailto:ssdadmin.cpd@finance-ni.gov.uk)

#### **Country**

United Kingdom

## **NUTS code**

UK - UNITED KINGDOM

## **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

**II.1.1) Title**

ID 3321910 - DoF - CPD Renewal of AutoDesk Licences Subscription 2021-2024

**II.1.2) Main CPV code**

- 72212321 - Computer-aided design (CAD) software development services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

DoF requires the renewal of existing subscriptions for a number of AutoDesk applications which are business critical. In particular it is for the full or partial renewal of subscriptions for a period of three years. DoF considers this to be a state of urgency which it has duly substantiated, accordingly, DoF is using the accelerated time limits permitted under the Public Contracts Regulations 2015 (regulation [27(5)] for the open procedure) in respect of this procurement. It should be noted that only AutoDesk approved resellers can compete and service this requirement.

**II.1.5) Estimated total value**

Value excluding VAT: £250,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 72000000 - IT services: consulting, software development, Internet and support
- 48321000 - Computer-aided design (CAD) software package

**II.2.3) Place of performance**

NUTS codes

- UKN - NORTHERN IRELAND

#### **II.2.4) Description of the procurement**

DoF requires the renewal of existing subscriptions for a number of AutoDesk applications which are business critical. In particular it is for the full or partial renewal of subscriptions for a period of three years. DoF considers this to be a state of urgency which it has duly substantiated, accordingly, DoF is using the accelerated time limits permitted under the Public Contracts Regulations 2015 (regulation [27(5)] for the open procedure) in respect of this procurement. It should be noted that only AutoDesk approved resellers can compete and service this requirement.

#### **II.2.5) Award criteria**

Price

#### **II.2.6) Estimated value**

Value excluding VAT: £250,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

Accelerated procedure

Justification:

Due to the COVID-19 outbreak focus was shifted to responding to its impact on businesses and essential public services which has given rise to an urgent need for the immediate supply and renewal of AutoDESK licences. As a critical business solution DoF has an urgent need to maintain continued access to the AutoDESK software. This does not give DoF sufficient time to comply with the standard open procedure timescales for this procurement. DoF considers this to be a state of urgency which it has duly substantiated. Accordingly, DoF is using the accelerated time limits permitted under the Public Contracts Regulations 2015 (regulation [27(5)] for the open procedure) in respect of this procurement. It should be noted that only AutoDESK approved resellers can compete and service this requirement.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 February 2021

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 16 May 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

15 February 2021

Local time

3:30pm

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

#### **VI.3) Additional information**

Contract Monitoring. The successful Contractor's performance on this Contract will be managed as per the specification and regularly monitored (see Procurement Guidance Note 01/12 - Contract Management - Procedures and Principles). Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. . . If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Notice of Unsatisfactory Performance and this Contract may be terminated. A central register of such Notices for supplies and services contracts will be maintained and published on the CPD website.. . Any contractor in receipt of a Notice of Unsatisfactory Performance will be required to declare this in future tender submissions for a period of three years from the date of issue of the Notice. It may also result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy.. . Insert appropriate reservations of rights and disclaimers of liability here consider - e.g.. . "The Authority expressly reserves the rights:. . (I). not to award any contract as a result of the procurement process commenced by

publication of this notice;. (II). to make whatever changes it may see fit to the content and structure of the tendering Competition;. (III). to award (a) contract(s) in respect of any part(s) of the [services] covered by this notice; and. (IV). to award contract(s) in stages... and in no circumstances will the Authority be liable for any costs incurred by candidates."..

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015'.

UK

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.