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Tender

## **Whitehall Infant and Junior Catering Tender**

Whitehall Infant and Whitehall Junior Primary Catering Tender

F02: Contract notice

Notice identifier: 2025/S 000-001782

Procurement identifier (OCID): ocds-h6vhtk-04d46c

Published 17 January 2025, 4:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Whitehall Infant and Whitehall Junior Primary Catering Tender

Cowley Road, Uxbridge,

London

UB8 2LX

#### **Contact**

CCL Procurement Team

#### **Email**

[info@cohesionconsulting.co.uk](mailto:info@cohesionconsulting.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI74 - Harrow and Hillingdon

**Internet address(es)**

Main address

[www.cohesionconsulting.co.uk](http://www.cohesionconsulting.co.uk)

Buyer's address

<https://in-tendhost.co.uk/cohesionconsulting.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/cohesionconsulting.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Whitehall Infant and Junior Catering Tender

Reference number

CCL\_057

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Whitehall Infant and Whitehall Junior are primary schools in Uxbridge, Middlesex. The infant school has approximately 280 students aged between 3 and 7 years of age and is supported by a team of 57 teaching and support staff, whilst the junior school has approximately 410 students aged between 7 and 11 years of age and is supported by a team of 58 teaching and support staff. The schools are not aware of any of the staff in the catering team having LGPS pension schemes. There are dining halls within each site with a modern, well-equipped kitchen based within the junior school serving both sites. The Headteachers, Mrs Manjit Bringan and Mrs Anneline Moloj, are developing the services to not only reflect the high aspirations of the school, and as such are tendering their catering services to deliver the very best service for every student at the school. The contract for both sites, will commence on 1st of August 2025 for an initial three years, with an option to extend for one year, plus

#### **II.1.5) Estimated total value**

Value excluding VAT: £740,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKI74 - Harrow and Hillingdon

Main site or place of performance

Whitehall infant and Junior primary schools, Cowley Road, Uxbridge, UB8 2LX

**II.2.4) Description of the procurement**

Whitehall Infant and Whitehall Junior are primary schools in Uxbridge, Middlesex. The infant school has approximately 280 students aged between 3 and 7 years of age and is supported by a team of 57 teaching and support staff, whilst the junior school has approximately 410 students aged between 7 and 11 years of age and is supported by a team of 58 teaching and support staff. The schools are not aware of any of the staff in the catering team having LGPS pension schemes. There are dining halls within each site with a modern, well-equipped kitchen based within the junior school serving both sites. The schools will use a two-stage restricted process, beginning with a Selection Questionnaire (SQ) stage followed by an Invitation to Tender (ITT) stage after shortlisting. This process is managed under the Light Touch Regime, and the schools reserve the right to refine the award criteria throughout. Cohesion Consulting Ltd is conducting this tender process on behalf of their clients. To support the schools in the procurement, a small Consultancy fee of £2,500 per school will be charged to the winning bidder by the schools. It is to be paid to the Schools upon contract signature, which is expected to be within 30 days of award. Additionally, the successful bidder will be required to pay a kitchen usage fee of £4,000 per annum to Whitehall Junior School. This fee will increase by 3.5% per annum or the Retail Price Index (RPI) rate, whichever is greater. The fee is intended to cover the cost of maintaining, operating and providing access to the School's kitchen facilities.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £740,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract tenure is for an initial three year term and there is an option for both parties to extending the contract for another two years subject to performance and mutual agreement.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 February 2025

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

70 Whitehall

London

SW1A 2AS

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 2072761234

Country

United Kingdom

Internet address

[www.cabinetoffice.gov.uk](http://www.cabinetoffice.gov.uk)

#### **VI.4.2) Body responsible for mediation procedures**

Cohesion Consulting Ltd

16 Mount Pleasant

Tunbridge Wells

TN1 1QU

Email

[info@cohesionconsulting.co.uk](mailto:info@cohesionconsulting.co.uk)

Telephone

+44 1892251001

Country

United Kingdom

Internet address

[www.cohesionconsulting.co.uk](http://www.cohesionconsulting.co.uk)

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

All details on review procedures are available from Cohesion Consulting.

**VI.4.4) Service from which information about the review procedure may be obtained**

Cohesion Consulting Ltd

16 Mount Pleasant

Tunbridge Wells

TN1 1QU

Email

[info@cohesionconsulting.co.uk](mailto:info@cohesionconsulting.co.uk)

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+44 1892251001

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