

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/001771-2021>

Tender

## **Provision of Refugee Resettlement Programmes – ESOL for Language & Employability Framework Agreement**

The Highland Council  
High Life Highland

F02: Contract notice

Notice identifier: 2021/S 000-001771

Procurement identifier (OCID): ocds-h6vhtk-028e41

Published 28 January 2021, 4:56pm

The closing date and time has been changed to:

**8 March 2021, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5BX

#### **Email**

[gordon.duncan@highland.gov.uk](mailto:gordon.duncan@highland.gov.uk)

#### **Telephone**

+44 1349886600

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.highland.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00045](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045)

**I.1) Name and addresses**

High Life Highland

12-13 Ardross Street

Inverness

IV3 5NS

**Email**

[hlh.business.support@highlifehighland.com](mailto:hlh.business.support@highlifehighland.com)

**Telephone**

+44 1349781700

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.highlifehighland.com>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA23042](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23042)

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Refugee Resettlement Programmes – ESOL for Language & Employability Framework Agreement

Reference number

THCHLH/ESOL/2021

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Highlife Highland and The Highland Council collaborating together, are seeking to put in place arrangements for the provision of adult education and employability development for the Refugee Resettlement Programme. This will include a 2 Lot framework agreement for the provision of ESOL Language & tailored employability support so that a multi partnered approach around key themes can be taken.

#### **II.1.5) Estimated total value**

Value excluding VAT: £240,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - English for speakers of other languages

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 805800000 - Provision of language courses
- 804000000 - Adult and other education services

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

### **II.2.4) Description of the procurement**

Highlife Highland and The Highland Council collaborating together, are seeking to put in place arrangements for the provision of adult education and employability development for the Refugee Resettlement Programme. This will include a 2 Lot framework agreement for the provision of ESOL Language & tailored employability support so that a multi partnered approach around key themes can be taken.

Under these arrangements, Highlife Highland will take the lead role in co-ordinating, delivering and reporting of English Language learning provision, and employability support for all adults resettled under the programme and work with key partners using the framework agreement, to provide a flexible and innovative approach to delivery, whereby bespoke pieces of work will be commissioned as required.

The aim is to provide a more tailored, person-centred approach to English language acquisition which will enable service users to integrate with their communities and advance their skills sufficiently to be able to seek vocational learning, employability services and employment.

Contractors on the framework will be required to work in partnership with the project's Adult Learning Co-ordinator to deliver a holistic and co-ordinated approach to English Language and tailored employability provision based on the individual needs of service users.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

An extension is possible of up to 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

A tenderer can bid for 1 or both Lots.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Tailored Employability Support

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80580000 - Provision of language courses

- 80400000 - Adult and other education services

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

### **II.2.4) Description of the procurement**

Highlife Highland and The Highland Council collaborating together, are seeking to put in place arrangements for the provision of adult education and employability development for the Refugee Resettlement Programme. This will include a 2 Lot framework agreement for the provision of ESOL Language & tailored employability support so that a multi partnered approach around key themes can be taken.

Under these arrangements, Highlife Highland will take the lead role in co-ordinating, delivering and reporting of English Language learning provision, and employability support for all adults resettled under the programme and work with key partners using the framework agreement, to provide a flexible and innovative approach to delivery, whereby bespoke pieces of work will be commissioned as required.

The aim is to provide a more tailored, person-centred approach to English language acquisition which will enable service users to integrate with their communities and advance their skills sufficiently to be able to seek vocational learning, employability services and employment.

Contractors on the framework will be required to work in partnership with the project's Adult Learning Co-ordinator to deliver a holistic and co-ordinated approach to English Language and tailored employability provision based on the individual needs of service users.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Extension is possible up to a maximum of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Tenderers can bid for 1 or both Lots

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Financial: Tenderers must submit Accounts showing a minimum current ratio of 1 or higher in each of the last 2 financial years.

Insurance: Employers Liability Insurance (where applicable),

Public Liability Insurance

Professional Liability Insurance.

Minimum level(s) of standards possibly required

Financial: current ratio of 1 or higher

Insurance:

5,000,000 GBP Employers Liability Insurance (where applicable),

5,000,000 GBP Public Liability Insurance

1,000,000 GBP Professional Liability Insurance.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Experience:

Tenderers are required to submit 2 Examples of providing an equivalent service during the last three years for each Lot bid.

Tenderers must be able to access the Scottish Qualification Authority approved accredited courses and units for learners in:

English for Speakers of Other Languages (ESOL) National Awards

Core Skills: Communication, Numeracy, ICT, Problem Solving, Working with Others

SQA Awards such as Employability, Wellbeing, and Personal Development.

Minimum level(s) of standards possibly required

Experience - 2 examples of providing similar services in the last 3 years or each lot bid.

Access to Scottish Qualification Authority approved accredited courses

English for Speakers of Other Languages (ESOL) National Awards

Core Skills: Communication, Numeracy, ICT, Problem Solving, Working with Others

SQA Awards such as Employability, Wellbeing, and Personal Development.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

1 March 2021

Local time

12:00pm

Changed to:

Date

8 March 2021

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

1 March 2021

Local time

12:00pm

Place

Inverness - On-line via PCS-T. No paper copies accepted.

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The procurement is a 2 lot procurement. Whilst a single Contractor may be appointed to both Lots, if a single Contractor is appointed to each Lot, both Contractors will be expected to liaise and co-ordinate together where necessary.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 17873. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:642477)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Local Sheriff Court

Inverness

Country

United Kingdom