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Tender

For the provision of Frozen Food Fresh Produce Bottled drinks Packaged confectionary to The Sheffield College

The Sheffield College

F02: Contract notice

Notice identifier: 2025/S 000-001751

Procurement identifier (OCID): ocids-h6vhtk-04d45a

Published 17 January 2025, 3:25pm

Section I: Contracting authority

I.1) Name and addresses

The Sheffield College

S2 2RL

Sheffield

Email

tia.eardley@sheffcol.ac.uk

Country

United Kingdom

NUTS code

UKE32 - Sheffield

Internet address(es)

Main address

<https://www.sheffcol.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldcollege.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

For the provision of Frozen Food Fresh Produce Bottled drinks Packaged confectionary to The Sheffield College

Reference number

TSC-06-TE-2024

II.1.2) Main CPV code

- 15000000 - Food, beverages, tobacco and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Sheffield College (The College) wishes to tender for Catering Provision to include but not limited to Frozen, Fresh, Bottled and Cans Products and Confectionary with a contract duration of 3 years. TSC will accept the offer which is the most economically advantageous and will consider both cost and quality elements before deciding. The Contract, if awarded, will be awarded based on the following criteria: • Sustainability 10% • Price 70% • Order Process 5% • Delivery dates/times including short notice requests 5% • References 5% • Food hygiene/risk assessments 5%

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Frozen Food

Lot No

1

II.2.2) Additional CPV code(s)

- 15000000 - Food, beverages, tobacco and related products

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

II.2.4) Description of the procurement

Frozen Food

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in days

3

This contract is subject to renewal

Yes

Description of renewals

To be reviewed after 3 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Fresh Produce

Lot No

2

II.2.2) Additional CPV code(s)

- 15000000 - Food, beverages, tobacco and related products

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

II.2.4) Description of the procurement

Fresh Produce

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in days

3

This contract is subject to renewal

Yes

Description of renewals

To be reviewed after 3 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Bottled drinks

Lot No

3

II.2.2) Additional CPV code(s)

- 15000000 - Food, beverages, tobacco and related products

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

II.2.4) Description of the procurement

Bottled drinks

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in days

3

This contract is subject to renewal

Yes

Description of renewals

Reviewed after 3 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Packaged confectionary

Lot No

4

II.2.2) Additional CPV code(s)

- 15000000 - Food, beverages, tobacco and related products

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

II.2.4) Description of the procurement

Packaged confectionary

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in days

3

This contract is subject to renewal

Yes

Description of renewals

Reviewed after 3 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See Appendix 2

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See tender documentation

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 February 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

3 March 2025

Local time

12:00pm

Place

Electronically via online portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 Years from date of signing

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

See website for additional information

VI.4) Procedures for review

VI.4.1) Review body

TBC

Sheffield

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Communicating with the customer - Post evaluation
Determining and reviewing customer requirements - During contract signing
Order entry - Once contracts are signed
Changing or amending the contract - Review meetings to be scheduled with account manager
Contract risk assessment - 6 month reviews on market risks and supply risks