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Tender

## Resurfacing Work in the Priory Grounds

Ware Town Council

F02: Contract notice

Notice identifier: 2021/S 000-001745

Procurement identifier (OCID): ocds-h6vhtk-028e27

Published 28 January 2021, 2:23pm

### Section I: Contracting authority

#### I.1) Name and addresses

Ware Town Council

The Priory, High Street

WARE

SG129AL

#### Contact

SEAN HIGGINS

#### Email

[sean@waretowncouncil.gov.uk](mailto:sean@waretowncouncil.gov.uk)

#### Telephone

+44 1920460316

#### Country

United Kingdom

**NUTS code**

UKJ - SOUTH EAST (ENGLAND)

**Internet address(es)**

Main address

[www.waretowncouncil.gov.uk](http://www.waretowncouncil.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.waretowncouncil.gov.uk](http://www.waretowncouncil.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Resurfacing Work in the Priory Grounds

#### **II.1.2) Main CPV code**

- 45233251 - Resurfacing works

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

Ware Town Council Contract Tender

RESURFACING WORKS AT WARE PRIORY

28th January 2021

TENDER: Resurfacing of road pathways and front of buildings

On behalf of Ware Town Council I have the pleasure of inviting you to submit a fixed price tender for the resurfacing of road pathways and front of building stipulated in the detailed specification.

I would be grateful if you would indicate your willingness to submit a tender and by the due date, have the necessary resources to carry out the works and provide the documentation requested as part of the tender process.

Tenders should be submitted in an envelope marked, " Resurfacing Tender " and on the enclosed FORM OF TENDER.

In addition to this please enclose the following:

Details of your environmental policies and procedures

Contractors will provide details of Public Liability Insurance cover with the tender papers

COSHH assessments for all chemical substances to be used while working on the

contract.

Method Statements detailing how the various elements of the contracted work will be undertaken

Tenders should be returned to my office by Noon on 1st of March.

The Council reserve the right to not accept any or the lowest tender.

If you have any queries or require additional information please get in contact with me.

Yours faithfully,

Mr. Terry Philpott Sean Higgins

Clerk to the Council Responsible Finance Officer

#### SPECIFICATION FOR THE RESURFACING WORKS AT WARE PRIORY

AREA 1 APPROX 736 SQUARE METERS. Over all low and undulating areas, supply and lay a regulating course of bitumen macadam. All laid and compacted to suit surrounding levels. Supply and lay 40mm of 10mm close graded macadam surface course to all levels, rises, and falls. Consolidate when hot with machine roller.

AREA 2 APPROX 870 SQUARE METERS. Supply and lay Bituchem`s Natrattex cotswold 30mm thick to all areas

AREA 3 APPROX 225 SQUARE METERS. Supply and lay Bituchem`s Natrattex cotswold 30mm thick to all areas

All tenders to supply all their own measurements for the above works.

Please provide separate quotes for each areas

#### CONDITION OF CONTRACT

The Council require assurances from all potential contractors through the provision of appropriate documentation that:

All operatives will be suitably trained and qualified to use any machinery involved in the work

Operatives will at all times wear suitable protective clothing and high viz jackets and display safety signage as necessary

Operatives will be aware of and trained on all H&SE aspects of working with any machinery used in carrying out this contract and working on the public highway/verges

Contractors will provide details of Public Liability Insurance cover with the tender papers

COSHH assessments for all chemical substances to be used while working on the contract.

Method Statements detailing how the various elements of the contracted work will be undertaken

Timescales will be provided for each area for resurfacing works

The main risks associated with the work required under the contract relate to operating machinery and more specifically doing so while working alongside the public highway. Due consideration will need to be taken at all times to the safety of both the operatives and also the general public as a consequence of the work being carried out.

#### **II.1.5) Estimated total value**

Value excluding VAT: £40,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 14213000 - Macadam, tarmac and tar sands

#### **II.2.3) Place of performance**

NUTS codes

- UKJ - SOUTH EAST (ENGLAND)

Main site or place of performance

The Priory, High Street, Ware SG12 9AL

#### **II.2.4) Description of the procurement**

Ware Town Council Contract Tender

## RESURFACING WORKS AT WARE PRIORY

15th January 2021

TENDER: Resurfacing of road pathways and front of buildings

On behalf of Ware Town Council I have the pleasure of inviting you to submit a fixed price tender for the resurfacing of road pathways and front of building stipulated in the detailed specification.

I would be grateful if you would indicate your willingness to submit a tender and by the due date, have the necessary resources to carry out the works and provide the documentation requested as part of the tender process.

Tenders should be submitted in an envelope marked, " Resurfacing Tender " and on the enclosed FORM OF TENDER.

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All tenders to supply all their own measurements for the above works.

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Method Statements detailing how the various elements of the contracted work will be undertaken

Timescales will be provided for each area for resurfacing works

The main risks associated with the work required under the contract relate to operating machinery and more specifically doing so while working alongside the public highway. Due consideration will need to be taken at all times to the safety of both the operatives and also the general public as a consequence of the work being carried out.

#### FORM OF TENDER

## RESURFACING WORKS AT WARE PRIORY

Please price excluding VAT.

All work as indicated in the specification:

## RESURFACING WORKS AT WARE PRIORY

AREA 1 £..... (+VAT)

AREA 2 £..... (+VAT)

AREA 3 £..... (+VAT)

Thank you.

## FORM OF TENDER

## RESURFACING WORKS AT WARE PRIORY

I / We herby offer to carry out the works as scheduled above and as contained in the attached specification:

Name of Contractor: .....

Address: .....

Date: .....

### Contract Evaluation

The contacts will be evaluated based on a combination of price and other factors as indicated below.

Please supply information related to each of the headings to allow us to evaluate your tender submission. Please use continuation sheet where necessary.

Based on the information provided shortlisted contractors may be invited to an interview

Max score score

Price

50

Quality of work

Training / Qualifications / Experience

Please provide names of referees related to existing contracts of a similar nature

30

Reliability

(equipment strategy / contingency plans)

10

Proximity to Ware

(location of equipment / contractors)

5

Environmental factors

(please attach environmental policy)

5

Total 100

Contractor

Name: \_\_\_\_\_

References:

Please provide two References below....

Reference 1 Reference 2

Organisation

Contact name

Contact phone

Contact email

Address

Type of contract

Contractor Name: \_\_\_\_\_

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £40,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 March 2021

End date

26 March 2021

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 March 2021

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

1 March 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

WARE TOWN COUNCIL

THE PRIORY

WARE

SG129AL

Email

[sean@waretowncouncil.gov.uk](mailto:sean@waretowncouncil.gov.uk)

Telephone

+44 1920460316

Country

United Kingdom

Internet address

[www.waretowncouncil.gov.uk](http://www.waretowncouncil.gov.uk)