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Tender

## **Payroll & HR Software System**

Hull College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-001741

Procurement identifier (OCID): ocds-h6vhtk-060204 ([view related notices](#))

Published 9 January 2026, 10:58am

### **Scope**

### **Reference**

T/25/363/GROUP/FIN

### **Description**

Hull College is seeking bids for an integrated Payroll & HR System - please refer to the tender documents for full details and specification.

### **Total value (estimated)**

- £240,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- 3 years

## **Main procurement category**

Services

## **CPV classifications**

- 79631000 - Personnel and payroll services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

## **Legal and financial capacity conditions of participation**

Please refer to tender documents for specification

## **Technical ability conditions of participation**

Please refer to tender documents for specification

## **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

23 January 2026, 12:00pm

### **Tender submission deadline**

6 February 2026, 12:00pm

### **Submission address and any special instructions**

<https://www.in-tendhost.co.uk/hull-college/asp/Home>

**Tenders may be submitted electronically**

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

16 March 2026

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## Award criteria

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Quality - Compliance with Specification (40%)	Quality	40%
Contract Price (30%)	Price	30%
Quality - Demonstrations (30%)	Quality	30%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

## **Procedure type**

Open procedure

## **Justification for not publishing a preliminary market engagement notice**

UK3 Notice Published

"Regulation 41 - Schedule 5 - Paragraph 13 of the Procurement Act 2023 - Urgency Clause

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## **Documents**

### **Associated tender documents**

<https://www.in-tendhost.co.uk/hull-college.aspx/Home>

In Tend Registration Portal

[Payroll & HR ITT Tender Dates.docx](#)

Tender Dates for Submitting Bids

[Hull College HR and Payroll Tender Spec Final Version.xlsm](#)

Tender Specification & ITT

## Contracting authority

### Hull College

- UK Register of Learning Providers (UKPRN number): 10003200
- Public Procurement Organisation Number: PHGX-4525-LYXX

Wilberforce Drive

Hull

HU1 3DG

United Kingdom

Email: [susan.navier@hull-college.ac.uk](mailto:susan.navier@hull-college.ac.uk)

Region: UKE11 - Kingston upon Hull, City of

Organisation type: Public authority - sub-central government