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Contract

## **CPT\_23\_02 Financial Audit Temporary and Permanent Recruitment Services**

National Audit Office

F03: Contract award notice

Notice identifier: 2024/S 000-001735

Procurement identifier (OCID): ocds-h6vhtk-03b6a2

Published 18 January 2024, 1:11pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Audit Office

157-197 Buckingham Palace Road

LONDON

SW1W9SP

#### **Contact**

ima orosei

#### **Email**

[nao.procurement@nao.org.uk](mailto:nao.procurement@nao.org.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.nao.org.uk/>

Buyer's address

<https://www.nao.org.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CPT\_23\_02 Financial Audit Temporary and Permanent Recruitment Services

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The National Audit Office (NAO) the UK's independent public spending watchdog sought organisations who could deliver Financial Audit Temporary and Permanent Recruitment Services which support the NAO's permanent and temporary audit staffing needs.

The service will be divided into two lots:-

- Lot 1 Financial Audit Temporary Recruitment Services
- Lot 2 Financial Audit Permanent Recruitment Services

Interested suppliers were able to submit a bid for one or both of the lots and it was NAO intention to award contracts to up to a maximum of 5 of the highest-ranked suppliers for each lot (10 suppliers in total).

The contract value for both lots is £12.129m inclusive of VAT and the new contracts are expected to go live by December 2023 for an initial period of 2 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £12,129,000

## **II.2) Description**

### **II.2.1) Title**

Lot 1 Financial Audit Temporary Recruitment Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

### **II.2.4) Description of the procurement**

The selected suppliers awarded Lot 1 Financial Audit Temporary Recruitment Services contracts will be expected to recruit temporary financial audit staff for the NAO. The estimated contract values will be a combination of both agency commission and pay for temporary staff.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be in place for an initial period of 2 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

## **II.2.14) Additional information**

### The Award Criteria

The National Audit Office evaluated submitted tenders using the Most Economically Advantageous Tender (MEAT) methodology with organisations having to pass the following stages:

- Selection Questionnaire - Pass/Fail; Tenderers needed to provide 3 case studies that demonstrated experience in delivering the service in order to pass this section.
- Award Criteria - Tenderers needed to provide a responses to each sub-section and receive a quality score of 75 or more to pass this section.

Then for each tenderer that passed the Selection and Award criteria stage, their overall price was divided by the Award Stage Quality score to calculate the price per quality point and only tenderers who scored the lowest price per quality point overall were awarded the contract for the respective lots.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Financial Audit Permanent Recruitment Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

### **II.2.4) Description of the procurement**

The selected suppliers awarded Lot 2 Financial Audit Permanent Recruitment Services contracts will be expected to recruit permanent financial audit staff for the NAO. The estimated contract values will pay for agency's commission only.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be in place for an initial period of 2 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

### **II.2.14) Additional information**

The Award Criteria

The National Audit Office evaluated submitted tenders using the Most Economically Advantageous Tender (MEAT) methodology with organisations having to pass the following stages:

- Selection Questionnaire - Pass/Fail; Tenderers needed to provide 3 case studies that demonstrated experience in delivering the service in order to pass this section.
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Then for each tenderer that passed the Selection and Award criteria stage, their overall price was divided by the Award Stage Quality score to calculate the price per quality point and only tenderers who scored the lowest price per quality point overall were awarded the contract for the respective lots.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-024425](#)

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## **Section V. Award of contract**

### **Contract No**

Lot 1 Financial Audit Temporary Recruitment Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 11

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Allen Lane Limited

33 King Street,

London,

SW1Y 6RJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

5115229

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,850,000

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### **Contract No**

Lot 1 Financial Audit Temporary Recruitment Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 11

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Reed Specialist Recruitment Ltd.

Academy Court, 94 Chancery Lane,

London

WC2A 1DT

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

6903140

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,850,000

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27 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 11

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hays Specialist Recruitment Limited

4th Floor, 20 Triton Street,

London,

NW1 3BF

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

975677

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,850,000

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**Section V. Award of contract**

**Contract No**

Lot 1 Financial Audit Temporary Recruitment Services

A contract/lot is awarded: Yes

**V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

27 November 2023

**V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 11

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Gi Recruitment Limited

Unit A The Glass Yard, Sheffield Road, Chesterfield, , United Kingdom,

Derbyshire

S41 8JY

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

2836088

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,850,000

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## **Section V. Award of contract**

### **Contract No**

Lot 2 Financial Audit Permanent Recruitment Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 11

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Gi Recruitment Limited

Unit A The Glass Yard, Sheffield Road, Chesterfield, United Kingdom,

Derbyshire

S41 8JY

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

2836088

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £368,129

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## **Section V. Award of contract**

### **Contract No**

Lot 2 Financial Audit Permanent Recruitment Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 11

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Allen Lane Limited

33 King Street,

London,

SW1Y 6RJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

5115229

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £267,807

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## **Section V. Award of contract**

### **Contract No**

Lot 2 Financial Audit Permanent Recruitment Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 11

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hays Specialist Recruitment Limited

4th Floor, 20 Triton Street,

London,

NW1 3BF

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

975677

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £291,790

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

National Audit Office

157-197 Buckingham Palace Road

London

SW1W9SP

Country

United Kingdom