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Tender

## **Mail Tender**

Delt Shared Services Limited

F02: Contract notice

Notice identifier: 2024/S 000-001730

Procurement identifier (OCID): ocds-h6vhtk-042e2c

Published 18 January 2024, 12:38pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Delt Shared Services Limited

Building 2, Derriford Business Park

Plymouth

PL6 5QZ

#### **Contact**

MRS Joanna Powell

#### **Email**

[joanna.powell@deltservices.co.uk](mailto:joanna.powell@deltservices.co.uk)

#### **Telephone**

+44 1752581864

#### **Country**

United Kingdom

**Region code**

UKK - South West (England)

**Internet address(es)**

Main address

<https://deltaservices.com/>

Buyer's address

<https://deltaservices.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=a3a705f3-fbb5-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=a3a705f3-fbb5-ee11-8127-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Shared Services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Mail Tender

Reference number

DN707169

#### **II.1.2) Main CPV code**

- 64100000 - Post and courier services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Delt Shared Services Limited currently operates a Print and Mail service throughout the SouthWest of the United Kingdom.

Delt aspires to grow this further through a wider customers base, particularly in the Local Government and Education markets, where it has a fantastic reputation for providing professional services.

In its operational portfolio, Delt currently deliver over 600,000 items through their mail services. Delt are seeking a new company to provide the collection and delivery of these items. The term for this agreement will be 5 years. Fixed for two years with three one year extension years for the service.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Procurement of mail services

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

2 year fixed, following extensions available + 1 + 1 + 1

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 February 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 February 2024

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Delt Shared Services

Plymouth

Country

United Kingdom