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Tender

## **South Cambridgeshire District Council - Northstowe Enterprise Zone and Local Centre - Client Advisory Team**

South Cambridgeshire District Council  
Cambridgeshire County Council  
Cambridge City Council  
Homes England

F02: Contract notice

Notice identifier: 2021/S 000-001723

Procurement identifier (OCID): ocids-h6vhtk-028e11

Published 28 January 2021, 11:11am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

#### **Contact**

David Ousby

#### **Email**

[david.ousby@scambs.gov.uk](mailto:david.ousby@scambs.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKH12 - Cambridgeshire CC

**Internet address(es)**

Main address

<https://procontract.due-north.com/Advert?advertId=4d402ece-bb60-eb11-8106-005056b64545&fromRfxSummary=True&rfxId=4e3b9c4e-bd60-eb11-8106-005056b64545>

Buyer's address

<https://procontract.due-north.com/Advert?advertId=4d402ece-bb60-eb11-8106-005056b64545&fromRfxSummary=True&rfxId=4e3b9c4e-bd60-eb11-8106-005056b64545>

**I.1) Name and addresses**

Cambridgeshire County Council

Shire Hall, Castle Hill

Cambridge

CB3 0AP

**Email**

[jon.collyns@cambridgeshire.gov.uk](mailto:jon.collyns@cambridgeshire.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKH12 - Cambridgeshire CC

## **Internet address(es)**

Main address

<https://www.cambridgeshire.gov.uk>

## **I.1) Name and addresses**

Cambridge City Council

The Guildhall Market Hill,

Cambridge

CB2 3QJ

## **Email**

[enquiries@cambridge.gov.uk](mailto:enquiries@cambridge.gov.uk)

## **Country**

United Kingdom

## **NUTS code**

UKH12 - Cambridgeshire CC

## **Internet address(es)**

Main address

<https://www.cambridge.gov.uk>

## **I.1) Name and addresses**

Homes England

One Friargate

Coventry

CV1 2GN

**Email**

[enquiries@homesengland.gov.uk](mailto:enquiries@homesengland.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKG33 - Coventry

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/homes-england/about>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://procontract.due-north.com/Advert/Index?advertId=4d402ece-bb60-eb11-8106-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=4d402ece-bb60-eb11-8106-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

South Cambridgeshire District Council - Northstowe Enterprise Zone and Local Centre - Client Advisory Team

Reference number

DN522603

#### **II.1.2) Main CPV code**

- 71200000 - Architectural and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The council is seeking to appoint a Client Advisory Team that has masterplanning, urban design architecture and planning expertise be appointed at this stage to work with the council's Project Team and matrix of stakeholders to agree the vision for the project and develop a clear strategic brief and masterplan for delivery. The Client Adviser will assist the council's Project Team in identifying and developing a series of options which meet the council's strategic development brief, work with the team, stakeholders and consultees to evaluate the options and identify a best value approach which will deliver the agreed project outcomes and maximise the investment available. It is recognised that, when considering a construction project, key decisions on viability, vision, product, exploiting opportunities etc., are made at the beginning of the process, before the planning and design stages and long before work starts on site. The council recognises that Client Advisers are highly trained, experienced architects or construction professionals who can understand the implication on financial, planning decisions on placemaking and advise on how to get the best out of the procurement process in line with the Royal Institute of British Architects (RIBA) work stages (2020). It is considered that an appointment at the earliest stage can help bring clarity of vision certainty and maximise the benefits realisation from a placemaking/ sustainability perspective. The brief for the Client Advisory Team is based on RIBA Stages 0-2. The contract

may be extended beyond but at this stage SCDC cannot guarantee this at this stage. For the purposes of meeting the regulations (WTO) the maximum contract value is £2.25m (two million two hundred fifty thousand). SCDC reserve the right to extend any agreed contract up to this value. Bidder's should be aware that this is to meet regulatory requirements and is not the estimated or guaranteed volume or value of work. Please note due to the confidential nature of this project, bidders will be asked to sign a non disclosure agreement prior to receiving the tender documentation. Due to the confidential nature of this contract bidders will need to express an interest and sign a non-disclosure agreement before being provided access to the tender documents, please find the link to do this here: <https://procontract.due-north.com/Advert?advertId=4d402ece-bb60-eb11-8106-005056b64545&fromRfxSummary=True&rfxId=4e3b9c4e-bd60-eb11-8106-005056b64545>. 5. This contract is for services with SCDC. However due to the nature of this contract, the area of work the following partners will reserve the right at their discretion to call off services from this contract, Cambridgeshire County Council, Cambridge City Council, Homes England and the Parish Council of Northstowe (when this is created or the body that represents its interests).

### **II.1.5) Estimated total value**

Value excluding VAT: £2,250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

### **II.2.4) Description of the procurement**

The council is seeking to appoint a Client Advisory Team that has masterplanning, urban design architecture and planning expertise be appointed at this stage to work with the council's Project Team and matrix of stakeholders to agree the vision for the project and develop a clear strategic brief and masterplan for delivery. The Client Adviser will assist the council's Project Team in identifying and developing a series of options which meet the council's strategic development brief, work with the team, stakeholders and consultees to evaluate the options and identify a best value approach which will deliver the agreed project outcomes and maximise the investment available. It is recognised that, when considering a construction project, key decisions on viability, vision, product, exploiting opportunities etc.,

are made at the beginning of the process, before the planning and design stages and long before work starts on site. The council recognises that Client Advisers are highly trained, experienced architects or construction professionals who can understand the implication on financial, planning decisions on placemaking and advise on how to get the best out of the procurement process in line with the Royal Institute of British Architects (RIBA) work stages (2020). It is considered that an appointment at the earliest stage can help bring clarity of vision certainty and maximise the benefits realisation from a placemaking/ sustainability perspective. The brief for the Client Advisory Team is based on RIBA Stages 0-2. The contract may be extended beyond but at this stage SCDC cannot guarantee this at this stage. For the purposes of meeting the regulations (WTO) the maximum contract value is £2.25m (two million two hundred fifty thousand). SCDC reserve the right to extend any agreed contract up to this value. Bidder's should be aware that this is to meet regulatory requirements and is not the estimated or guaranteed volume or value of work. Please note due to the confidential nature of this project, bidders will be asked to sign a non disclosure agreement prior to receiving the tender documentation. Due to the confidential nature of this contract bidders will need to express an interest and sign a non-disclosure agreement before being provided access to the tender documents, please find the link to do this here: <https://procontract.due-north.com/Advert?advertId=4d402ece-bb60-eb11-8106-005056b64545&fromRfxSummary=True&rfxId=4e3b9c4e-bd60-eb11-8106-005056b64545>. 5. This contract is for services with SCDC. However due to the nature of this contract, the area of work the following partners will reserve the right at their discretion to call off services from this contract, Cambridgeshire County Council, Cambridge City Council, Homes England and the Parish Council of Northstowe (when this is created or the body that represents its interests).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

## Description of renewals

For the purposes of meeting the regulations the maximum contract value is £2.25m (two million two hundred fifty thousand). SCDC reserve the right to extend any agreed contract up to this value. Bidder's should be aware that this is to meet regulatory requirements and is not the estimated or guaranteed volume or value of work.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

## Description of options

For the purposes of meeting the regulations the maximum contract value is £2.25m (two million two hundred fifty thousand). SCDC reserve the right to extend any agreed contract up to this value. Bidder's should be aware that this is to meet regulatory requirements and is not the estimated or guaranteed volume or value of work.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 March 2021

Local time

1:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

1 March 2021

Local time

2:00pm

Place

Remotely via Teams.

Information about authorised persons and opening procedure

Only Council Staff.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Email

[david.ousby@scambs.gov.uk](mailto:david.ousby@scambs.gov.uk)

Country

United Kingdom