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Tender

## **Castle School Catering Tender**

Castle School

F02: Contract notice

Notice identifier: 2025/S 000-001711

Procurement identifier (OCID): ocids-h6vhtk-04d43d

Published 17 January 2025, 2:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Castle School

Courtney Way

Cambridge

CB4 2EE

#### **Contact**

Lillian Leedham

#### **Email**

[finance@castle.cambs.sch.uk](mailto:finance@castle.cambs.sch.uk)

#### **Telephone**

+44 7786312805

#### **Country**

United Kingdom

**NUTS code**

UKH12 - Cambridgeshire CC

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Castle School Catering Tender

Reference number

RM&C/2025/CS/458

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The school is putting its catering tender out to contract with a contract start date of 1st September 2025. Castle School is an all age special educational needs school.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

Main site or place of performance

Castle School, Courtney Way, Cambridge, CB4 2EE - this contract is for catering at the main site only.

#### **II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

Reception 2

Year 1 3

Year 2 2

Year 3 11

Year 4 16

Year 5 19

Year 6 23

Year 7 11

Year 8 29

Year 9 25

Year 10 16

Year 11 11

Sixth Form 52

Total 220

Pricings/Sales

Meal Deal Price - N/A

UIFSM - Entitled: 7 (of which 3 are also FSM eligible) / Uptake: 6 hot lunch / 1 nil by mouth / Value: 2.65 GBP

FSM - Entitled: 105 (of which 3 are also UIFSM) / Uptake: 69 / Value: 2.65 GBP

Pupil Paid Meals - Uptake: 37 / Value: 2.65 GBP

Staff Duty Meal - N/A

Staff Paid Meals - No of Staff: 130 / Uptake: 1 / Value: 3.70 GBP

Sales over 12 months

UIFSM Sales 6,978 GBP

FSM Sales 32,716 GBP

Pupil Paid Meal Sales 7,586 GBP (primary, secondary and sixth form sales included)

Staff Duty Meal Sales N/A

Staff Cash Sales 694 GBP

Hospitality Sales N/A

Service Times

Breakfast: N/A

Break: N/A

Lunch: 12:00, 12:30 and 13:00

Locked in Policy: Yes

Current Contractor: Aspens

Catering is for the main site on Courtney Way only

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 March 2025

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 March 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=233605](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=233605).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:233605)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address



<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.2) Body responsible for mediation procedures**

RM&C Consultants LTd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

[Sue.allen@rmandcconsultants.co.uk](mailto:Sue.allen@rmandcconsultants.co.uk)

Telephone

+44 7939599571

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Internet address

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