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Tender

## **Chichester Free School Catering**

Chichester Free School

F02: Contract notice

Notice identifier: 2021/S 000-001710

Procurement identifier (OCID): ocds-h6vhtk-028e04

Published 28 January 2021, 9:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chichester Free School

Hunston Road

Chichester

PO20 1NP

#### **Email**

[ggrimwood@chichesterfreeschool.org.uk](mailto:ggrimwood@chichesterfreeschool.org.uk)

#### **Telephone**

+44 1243792691

#### **Country**

United Kingdom

#### **NUTS code**

UKJ27 - West Sussex (South West)

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.org](http://www.mytenders.org)

Additional information can be obtained from another address:

RM&C Consultants Limited

Suthernwood View

South Stoke

RG8 0JJ

**Contact**

Sue Allen

**Email**

[sue.allen@rmandcconsultants.co.uk](mailto:sue.allen@rmandcconsultants.co.uk)

**Telephone**

+44 7939599571

**Country**

United Kingdom

**NUTS code**

UKJ11 - Berkshire

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Chichester Free School Catering

Reference number

RM&C/2021/CFS/311

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Chichester Free School is a thriving, vibrant and successful all through school. CFS is a very special place to learn and work; with an experienced, passionate and motivated staff

body, who work tirelessly for the young people in their care.

At CFS, they have high expectations of all pupils throughout the Primary and Secondary phases. Their pupils are challenged to have uncompromising ambition in their academic endeavors. The school values of 'Nurture, Challenge and Inspire' underpin everything they do. Pupils receive a wide and varied curriculum and inspiring teaching alongside exceptional pastoral support, and a wide range of opportunities through their co-curricular offer, House System and Pupil Leadership programme.

CFS is a strong, supportive and inclusive community. Positive relationships between teachers, pupils and parents are paramount to the School's success. From the age of 4 to 16, pupils are truly known as individuals, and are proud of their 'happy and safe school'.

They are very lucky to be housed in state-of-the-art facilities in the beautiful cathedral town of Chichester, close to one of the south coast's sandiest beaches. But they also ensure that their pupils are continually looking outwards, growing up into truly global citizens. Their aim is that all pupils leave CFS with the empathy, resilience, tolerance and passion to succeed and thrive.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ27 - West Sussex (South West)

#### **II.2.4) Description of the procurement**

Pupils Number

Pupil Numbers: - by year group Total: 1009

Reception 60

Year 1 57

Year 2 60

Year 3 60

Year 4 60

Year 5 64

Year 6 64

Year 7 120

Year 8 118

Year 9 114

Year 10 111

Year 11 121

Pricings/Sales Price

Meal Deal Price 2.34 GBP

UIFSM Entitled: 177

Uptake: 148

Value: 2.34 GBP

FSM Entitled: 70

Uptake: 35

Value: 2.34 GBP

Pupil Paid Meal Uptake: 4,200 GBP per week

Value: 2.34 GBP

Staff Duty Meal N/A

Staff Cash Meals No of Staff: 150

Uptake: 200 GBP per week

Value: 2.34 GBP + 5% VAT

Sales over 12 months

(176 trading days per year)

UIFSM Sales over 12 months 60,952 GBP

FSM Sales over 12 months 14,414 GBP

Pupil Paid Meal Sales over 12 months 4,200 GBP per week (based on old meal price of 2.30 GBP)

Staff Duty Meal Sales over 12 months N/A

Staff Cash Sales over 12 months 200 GBP per week term time

Hospitality Sales over 12 months 4,324 per annum

Service Times

Breakfast Club – N/A

Break – Secondary Only: 10:40-11:10

Lunch – Secondary: Primary 11:45-13:00 / 13:00-13:40

Locked in Policy: No

Current Contractor

Culinera

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

3 Year plus option for further 1 plus 1

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 March 2021

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

29 March 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=221811](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=221811).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:221811)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>