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Tender

St Bart's Multi Academy Trust - Internal Cleaning

St Bart's Multi Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-001686

Procurement identifier (OCID): ocds-h6vhtk-028dec

Published 27 January 2021, 7:56pm

Section I: Contracting authority

I.1) Name and addresses

St Bart's Multi Academy Trust

C/o Belgrave St Bartholomew's Academy, Sussex Place, Longton

Stoke on Trent

ST3 4TP

Contact

Maxine Spooner

Email

mspooner@sbmat.org

Telephone

+44 1782486350

Country

United Kingdom

NUTS code

UKG2 - Shropshire and Staffordshire

National registration number

Company regn number 08735454

Internet address(es)

Main address

www.sbmat.org

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://sbmat.org/wp-content/uploads/2021/01/V2.0-St-Barts-Cleaning-Services-Tender-PQQ.docx>

Additional information can be obtained from another address:

Snowberry Consulting Ltd

Belper

Contact

Jon Mold

Email

jon@snowberryconsulting.co.uk

Country

United Kingdom

NUTS code

UKF11 - Derby

Internet address(es)

Main address

www.sbmat.org

Tenders or requests to participate must be submitted to the following address:

Snowberry Consulting Ltd

(Use email address)

Belper

Contact

Jon Mold

Email

jon@snowberryconsulting.co.uk

Country

United Kingdom

NUTS code

UKF11 - Derby

Internet address(es)

Main address

<http://sbmat.org/wp-content/uploads/2021/01/V2.0-St-Barts-Cleaning-Services-Tender-PQQ.pdf>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St Bart's Multi Academy Trust - Internal Cleaning

Reference number

2021/01

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Internal cleaning of 13 primary schools in and around Stoke on Trent. Cleaning area of approximately 22,500 square metres. Initial contract award of three years with an option to extend for a further two years.

II.1.5) Estimated total value

Value excluding VAT: £1,100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

In and around Stoke on Trent

II.2.4) Description of the procurement

Internal cleaning services for 12 of the Trust's Academy Primary schools all of which have a service commencement date of 1st September 2021. The approximate cleaning area is 22,500 square metres. There are approximately 3,900 pupils across the 12 schools.

This contract involves the transfer of approximately 50 existing cleaning staff of which 26 are members of 4 Local Government Pension Schemes. (LGPS). TUPE regulations therefore apply to this contract. Bidders should be aware that they will be expected to manage the process of transferring all staff to their employment along with arranging for 'Admitted Body' status with the 4 relevant pension funds. Normally any actuarial costs associated with the LGPS pension scheme will be expected to be absorbed by the successful bidder. Bidders must therefore be able to demonstrate relevant experience of TUPE transfers and dealing with the issues associated with existing LGPS members transferring to their employment.

An additional Primary Academy's cleaning contract ends on 31/8/2022, and the new contract from this date will be initially awarded to the winner of this competition.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible two year extension after the initial three years

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 5

Objective criteria for choosing the limited number of candidates:

The maximum of bidders invited to tender (5) will be selected by means of a Prequalification Questionnaire (PQQ) which will need to be completed as stage one of this process.

The assessment criteria will include:

Supplier information and profile

Bidding Model

Assessment of mandatory exclusions

Assessment of discretionary exclusions

Economic and financial standing

Technical and Professional ability

Additional questions including legislative

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

An expression of interest in this tender by buyers must be made by submitting a PQQ which may be obtained by emailing the Trust's Agent (Snowberry Consulting Ltd) at jon@snowberryconsulting.co.uk

The PQQ must be submitted prior to or on the deadline date for responding to this notice. Incomplete PQQ submissions will result in an immediate disqualification from this tender process.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Bidders must have extensive experience of operating in educational establishments.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 February 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

8 March 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic payment will be used

VI.3) Additional information

Bidders wishing to participate in the tender process, must do so by completing and submitting a PQQ by noon on the 26th February 2021. Requests for the PQQ and the final PQQ submission must be made to the Trust's Agent (Snowberry Consulting Ltd) by emailing jon@snowberryconsulting.co.uk

Completion of the PQQ does not guarantee inclusion in stage 2 of the tender process as a maximum of five participants will go through to the second stage using a pre-determined PQQ assessment and scoring matrix.

(MT Ref:221763)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>