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Contract

## **ID 3093404 Invest NI - Causeway Coast and Glens Borough Council - LED Programme – Alchemy 3**

Causeway Coast and Glens Borough Council

F03: Contract award notice

Notice identifier: 2021/S 000-001659

Procurement identifier (OCID): ocids-h6vhtk-028dd1

Published 27 January 2021, 3:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Causeway Coast and Glens Borough Council

Cloonavin 66 Portstewart Road

Coleraine

BT52 1EY

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - UNITED KINGDOM

#### **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 3093404 Invest NI - Causeway Coast and Glens Borough Council - LED Programme – Alchemy 3

Reference number

ID 3093404

#### **II.1.2) Main CPV code**

- 79410000 - Business and management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is seeking to appoint a Contractor to deliver two aspects of the Alchemy Programme; 1. One-to-one mentoring 2. Skills Development Workshops The key aim of Alchemy is to help businesses access the support they need through provision of high quality information with a sound diagnosis of their business issues and the development of an appropriate Action Plan. The brokerage to third party mentors is the recognised best

practice for Council to provide the business client with the right solution.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £205,600

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79411100 - Business development consultancy services
- 80000000 - Education and training services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80521000 - Training programme services
- 80530000 - Vocational training services

#### **II.2.3) Place of performance**

NUTS codes

- UKN - NORTHERN IRELAND

#### **II.2.4) Description of the procurement**

The Council is seeking to appoint a Contractor to deliver two aspects of the Alchemy Programme; 1. One-to-one mentoring 2. Skills Development Workshops The key aim of Alchemy is to help businesses access the support they need through provision of high quality information with a sound diagnosis of their business issues and the development of an appropriate Action Plan. The brokerage to third party mentors is the recognised best practice for Council to provide the business client with the right solution.

#### **II.2.5) Award criteria**

Quality criterion - Name: AC1 Implementation / Weighting: 15

Quality criterion - Name: AC2 Resource Allocation / Weighting: 16

Quality criterion - Name: AC3 Contract and Account Management / Weighting: 14

Quality criterion - Name: AC4 Contract Manager Experience / Weighting: 20

Quality criterion - Name: AC5 Proposed Team Experience - Business Development / Weighting: 11

Quality criterion - Name: AC6 Proposed Team Experience – Sales, Marketing and ICT / Weighting: 10

Quality criterion - Name: AC7 Proposed Team Experience – Business Processes Efficiencies / Weighting: 4

Quality criterion - Name: AC8 Proposed Team Experience – Specialist Areas / Weighting: 5

Quality criterion - Name: AC9 Proposed Workshop Methodology / Weighting: 5

Cost criterion - Name: AC10 This is a fixed price Contract / Weighting: 0

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Client may at any time before the completion of the Contract Period invite the Contractor to agree to extend for any period up to and including 12 months commencing from the termination date of the original Contract Period

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

EU Investment for Growth and Jobs Programme 2014-2020 (EUIGJ)

#### **II.2.14) Additional information**

This is a fixed price contract. The funding model for this Contract is £205,600 ex VAT for the Initial Contract Period. In order to meet contract delivery requirements, the daily rate is set at £400 excluding VAT.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 222-547436](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 January 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

D Fitzpatrick Associates

64 Garland Hill

BELFAST

BT8 6YL

Email

[deirdrefitzpatrick@btopenworld.com](mailto:deirdrefitzpatrick@btopenworld.com)

Telephone

+44 2890799224

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £205,600

Total value of the contract/lot: £205,600

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Contract Monitoring. The successful Contractor's performance on this Contract will be managed as per the specification and regularly monitored (see Procurement Guidance Note 01/12 - Contract Management - Procedures and Principles). Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. . . If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Notice of Unsatisfactory Performance and this Contract may be terminated. A central register of

such Notices for supplies and services contracts will be maintained and published on the CPD website.. . Any contractor in receipt of a Notice of Unsatisfactory Performance will be required to declare this in future tender submissions for a period of three years from the date of issue of the Notice. It may also result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy..

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015

UK

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD complied with the Public Contracts Regulations 2015 and, incorporated a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract was communicated to tenderers. That notification provided full information on the award decision. This provided time for the unsuccessful tenderers to challenge the award decision before the contract was entered into.